



STEVEN
ASSAEL
Handbook



Light and Color as Narrative

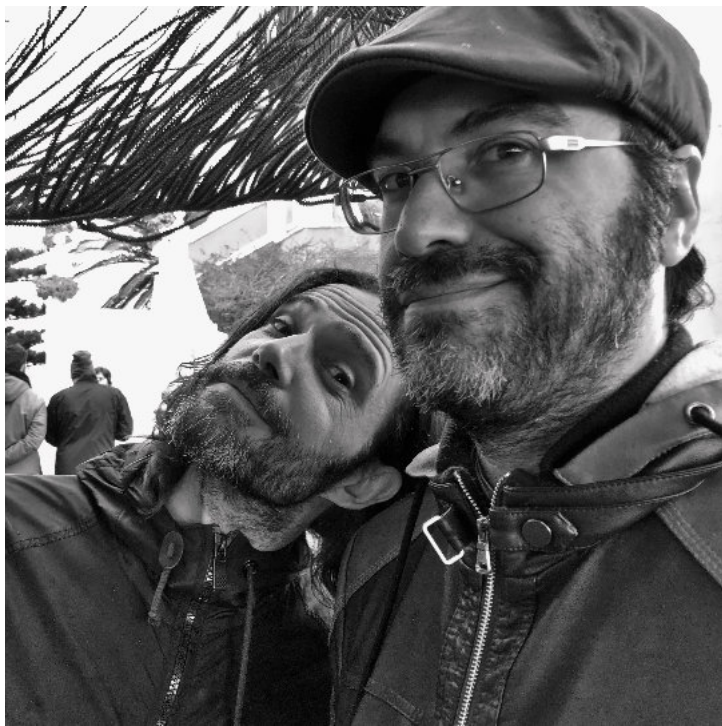


www.menorcapulsar.com

Index

Who we are?	2
Son Triay, Art Oasis	3
Who is Steven Assael?	5
Who is this workshop for?	6
Program	8
Our recommendations	9
Schedule	10
Workshop	11
Materials	13
Pricing	18
What's included?	19
Information	20
Extras	21
Things you must do	22
Studio Rules	23
Menorca	25
Need help?	27
Our partners	28
Terms & Conditions	29

Who we are?



Hi! We are Carles Gomila and Jorge Fernández Alday, two professional artists who organize workshops with great masters at paradise. We love meeting people like you, and we make sure that on your getaway to Menorca Pulsar you only breathe paint and good vibes.

During our workshops, you will live in a mansion in the countryside, where you will be super well attended and surrounded by nature.

Here we gather artists from all over the world to paint at full throttle and live along with a great master.

We ourselves are our main customers, and we are VERY demanding.

We know that you would love to know more about the teacher and the rest of the students, take some wines and talk a lot about painting and so many other things.

Menorca Pulsar is an artistic boot camp where not improving is not an option. Our mansion is at the perfect retreat to get inspired: Menorca, a small island in the heart of the Mediterranean sea.

During Spring and Fall –two magical seasons at the island where everything is in perfect calm– a teacher and a tribe of art lovers come together in order to share work and free time.



Carles & Jorge

Son Triay Art Farm



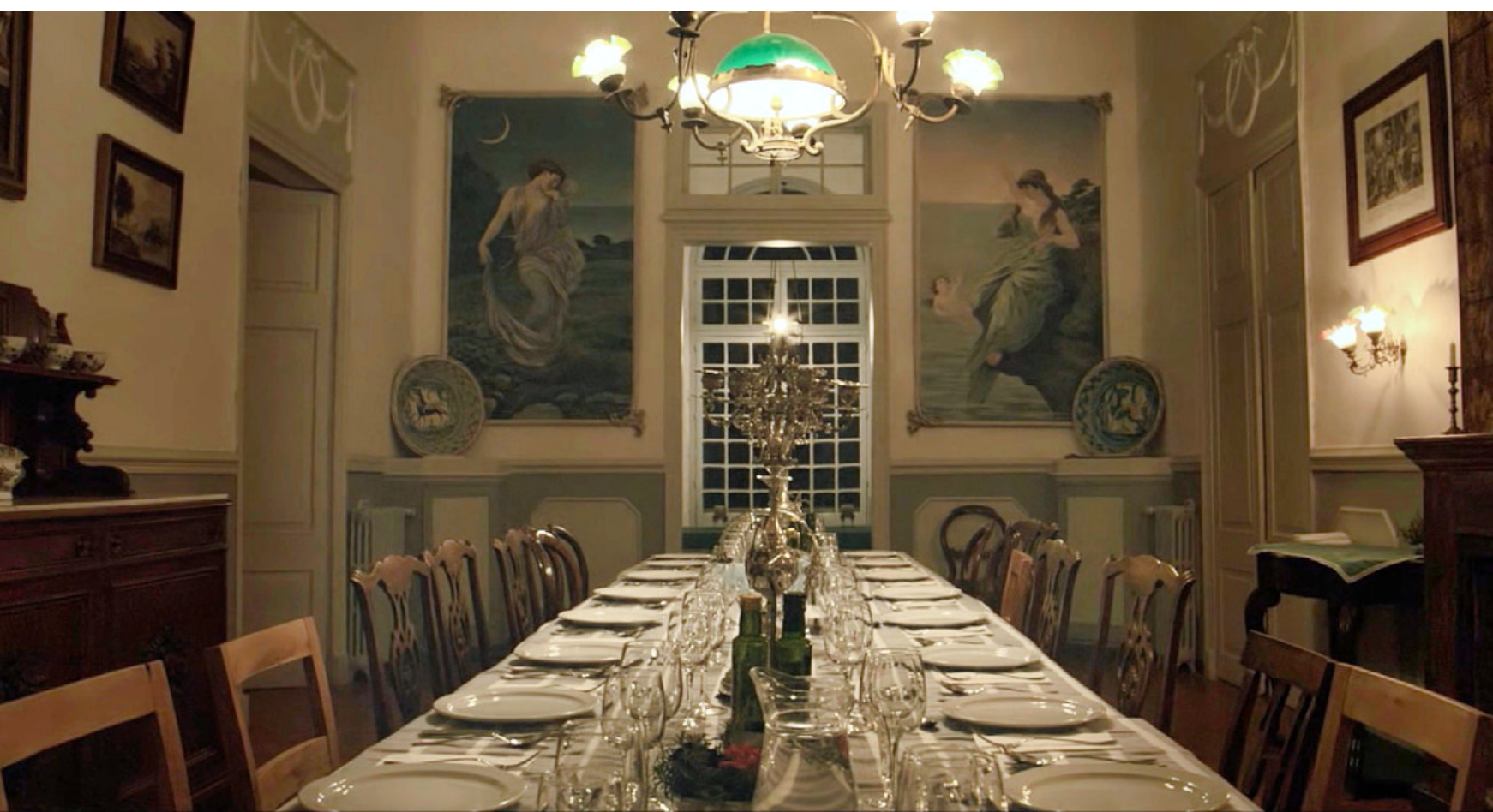
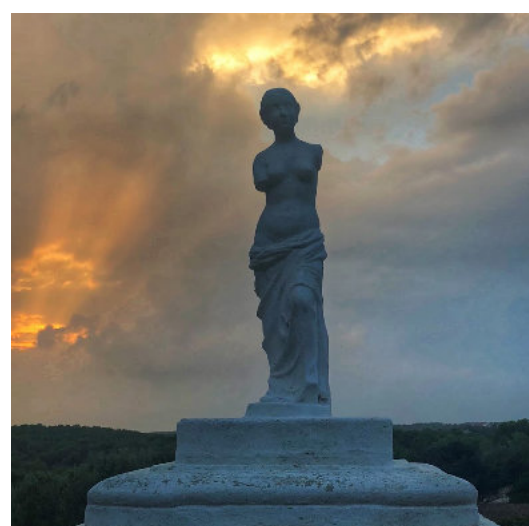
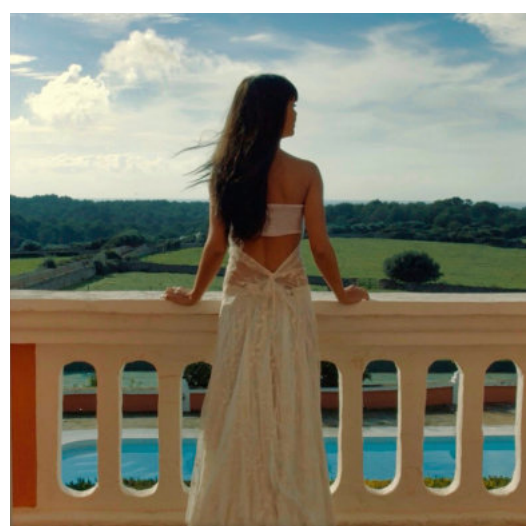
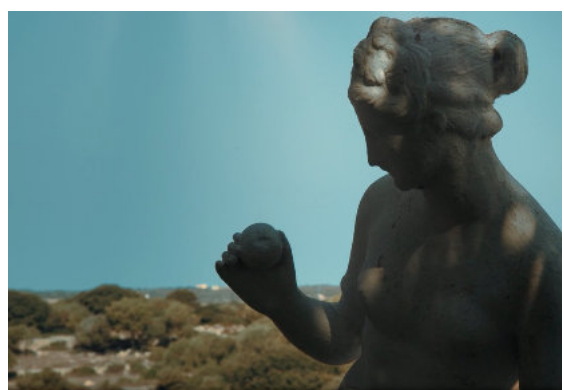
WATCH THE VIDEO

Son Triay house is located at a high plateau of Menorca's countryside, surrounded by 126 hectares of agricultural land, pastures, and forests. Its quiet gardens are just a few kilometers away from south coast virgin beaches. This mansion is one of the best examples of neo-colonialism architecture, influenced by Palladio, a legacy of British domination in Menorca.

Before the 19th century its name was Binicalsitx, but after being burnt down by north African Berber pirates in 1800 it was renamed as Son Triay.

In 1995 the house changed its use and became an agrotourism spot, keeping its original features, rural tradition, and typical products manufacturing function.





Who is Steven Assael?



Color as native tongue

No doubt Steven is the most recommended teacher within our lineup. Nicolás Uribe talked to us about the deep mark Steven left in him when he was a student, and Vincent Desiderio made it clear that we should invite him to Menorca. So with these recommendations, plus those coming from his students, we couldn't resist... :-}

Steven Assael belongs to the great ones. A great artist, as well as an exceptional teacher. **Behind everything, he teaches there is a deep knowledge of painting and a specific goal.**

The problem with academic methods is that they start from a block-in that traps volumes inside, like a straitjacket that prevents any movement. This contrasts with the drawings of the great masters, where the contours are clearly extensions of internal volume flow. For him, **drawing is nothing more than providing structure to emotions.**

His philosophy is based on working following what the heart tells us to do. And then he practices the changes and distortions that are necessary to enhance this emotional impulse as if his work was nothing other than the amplified manifestation of an emotional revelation.

According to Steven, it all starts with what we don't see, since the eye is guided by knowledge. But it is not about "painting well", because **the real core of it all is to maintain an experimental attitude and not be afraid of error.**

For Steven, inventing a painting is like playing chess, where we do not make the final move at the beginning of the game, but move the pawns first, in anticipation of what is to come.

Because you don't plan to play a game of chess. You play it.

Who is this workshop for?

Proportion, value, and color are technical fields that every painter must master, but what **Steven is most interested in is developing the abilities of the thinking eye**. «To see is to know, and to know is to see» —he states.

This workshop is for those who wish to paint in a way that looks right for the eye, not according to regulation. Steven will teach you to be aware of the dance between balances, of the relationship between the symmetric and the asymmetric, and the relationship between the elementary principles.

You will soon realize that everything you know about color and how to manipulate the oil painting is

strongly limited by prejudices and ways of observing that come from pedagogical methods, not from your own visual grammar.

This workshop is for painters who do not see color as secondary in the development of the form. Not surprisingly, Steven states that «color is form, and form is color» since color informs about meaning, emotion, and narrative in a composition.

What is the most immediate thing you see? How to merge the subjective and the objective? How to abandon the idea of what a painting *should be*? Start preparing your questions, because **this workshop promises many answers**.

Perfect for you if...

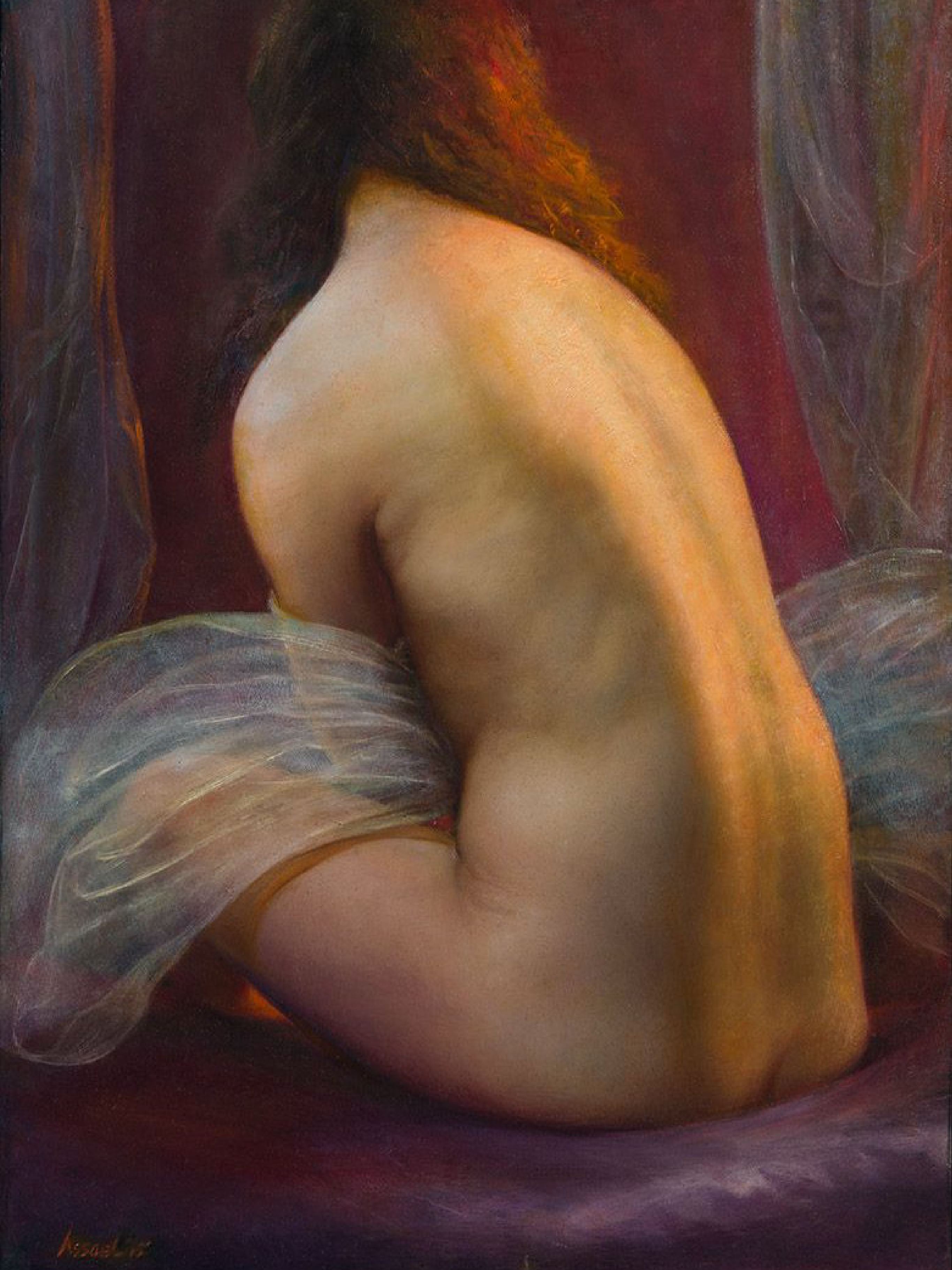
- You want to educate your eye and your brain at the same level.
- For you, color is not something secondary in a painting.
- You would love to meet more people like you, participate in art talks and live with Steven Assael.



NOT for you if...

- You don't consider questioning the way you observe and build your painting.
- The value is primary, and the color is secondary.
- You're not a fan of socializing with other artists, participating in talks, etc.





Assael 15

Program

Basic information

Workshop: *Learn to paint Light and Color as Narrative*

Teacher: Steven Assael

Assistaint: Jorge Fernández Alday

Students: 12 minimum – 16 maximum

Place: Son Triay, Island of Menorca (Spain)

Language: English. The workshop assistant speaks Spanish, Catalan and English

Days: 5 days workshop, 6 nights residency

Models: there are two models at a time in each session

Cohabitation: the students stay at the same house as Steven Assael

Workshop dates:

Reception – April 20th, 2020

Workshop – April 21th to 25th, 2020

Check out – April 26th, 2020

RESERVA

What will you learn?

You will learn to take risks allowing uncertainty and tolerating error. Steven states that, if you can change the way you approach painting and recognize your limits, that **is the first step towards self-knowledge as an artist.**

For many years Steven has developed a very personal approach in the application of oil painting and will share its keys with you. Placing the palette on the very painting **will allow you to be more aware of the act of painting, making it an immersive and sentient flow**, something between the conscious organization and the unconscious response.

You will learn not to suffer the limitations of segregating the notions of value and color, thanks to the solidity of an approach that does not relegate color to a mere layer of extra information.

You will discover that there are other ways of observing and painting, and **you will learn to see the form as a container of emotions.**

Our brain does not work as a camera, and that creates a lot of friction between experimentation and the expectation of an outcome. So **you will also learn to cultivate the sense of opportunity when you paint from life**, knowing how to observe what the living model offers you beyond the simple depiction of an image.

Our recommendations

The most important

Take notes – Bring a notebook, have as many coffees as you need and take notes during the class as if your life depended on it. Your notes are a treasure you'll want to read again once you're back to the real world.

Do not be afraid to ask – Steven Assael is at your disposal, if something was not clear enough to you or you need a concrete explanation, do not hesitate and make the most of this opportunity to learn from one of the best ones.

Do yourself a favor and take it easy – In class, new ideas are rehearsed, it's not about painting artworks. If you accept this from the beginning everything will go smoothly and you will make the most of the experience. These workshops are not designed for you to take home a handful of pretty paintings. They are designed to deeply transform your way of observing and making decisions, and you will be pushed out of your comfort zone.

So another thing you must accept is that whatever you want to learn is always beyond your comfort. It's out there, waiting for you to go for it.

Think in the medium term – Keep in mind that this five-day intensive experience is a medicine that takes a few months to develop its effect. You will need time to absorb everything properly and observe progress. Our motto is that *if a workshop does not transform you, it's not a good workshop.*

The good and the bad news

The good news

Steven Assael is an artist with a deep knowledge of painting, while he is a 100% committed guy so you can get the most out of these days.

Everything this veteran will teach you during the workshop comes from his own

experience. This workshop has a practical purpose, and you'll be able to apply the creative processes that you learned once you return to your study.

On the other hand, keep in mind that participants come from all over the globe and you will meet super interesting people.

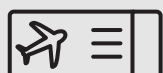
Lifetime friendships are forged here!

The bad news

This will be a very intense experience and the rhythm will be fast, so you will assimilate a LOT of material in a short time.

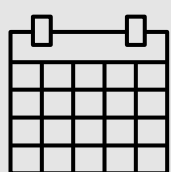
If you are still a bit rookie, the worst thing that can happen to you is that you learn a lot. But you should keep in mind that you may not be able to absorb everything in five days.

Agenda



April 20th RECEPTION

- There's nothing scheduled except for a welcome dinner. We recommend you arrive between 9:00 and 18:00h. **Keep in mind that if you arrive after noon, lunch and any other extra will not be included.** Have your passport handy, we will need it for check-in.
- You will need this day to acclimate and familiarize yourself with the house and the group. It's not unusual that teachers want to give an introductory talk.
- It is important that you rest during this day so you can start fresh. Enjoy the calm before the storm ;)



April 21th to 25th WORKSHOP

Breakfast: from 8:00 h. to 9:30 h.

1st session: from 9:30 h. to 12:00 h.

Lunch: from 12:00 h. to 14:00 h.

2nd session: from 14:00 h. to 17:00 h.

Dinner: around 20:30 h.

The studio and the common areas of the house are always open.



April 26th CHECK-OUT

- Departure day is the next after the workshop ends. This day is meant for packing up calmly, collecting your new friends' phone numbers and saying goodbye properly.
- All extra expenses must be paid before departure (bar service, laundry, picnic, etc.)
- Keep in mind that if you leave before noon lunch and any other extra will not be included.

Workshop

Program

In the morning Steven will perform live demonstrations using direct painting, developing his creative process and answering any question. Get ready: it's amazing to see him paint.

In the afternoon it's your turn and you will paint your own composition. Meanwhile, Steven will make correction rounds and guide students one by one to help them develop their expressive abilities.

We will prepare two poses with some *atrezzo* and a set of lights. You will have the option of working on a complete composition or focusing on a portrait.

The best things are always out of the program!

This is the program, but the core is always off the agenda. At meals, in the evenings, in the gardens, at the pool ... we will also talk about painting all the time.

Start thinking what you will ask Steven Assael!

Of course, we want you to make the most out of this great artist and ask him what you want to know about his creative process, his methods, his training, his sources of inspiration, how he deals professionally, etc.

His philosophy of life and his artistic vision go far beyond the creative processes proposed in the workshop, so surely you have a lot to learn from him beyond the walls of a studio.

Well, what would you like to know beyond this program?





Material list



What you must bring – Painting supplies



Brushes – Bring a good assortment of good quality brushes of various sizes and different hardness: filbert, flat and round.

Fan brushes – Steven uses them a lot when he paints, but not for blending. They are very important in his process so he asks you to bring a good variety of them. If you don't have them, you will miss an important part of his exercises.

Avoid hard brushes. The smallest can be nylon or mongoose, and the largest can be soft bristle, like *Silverstone* #12.

Rags – T-shirt ones work fine.



Palette – Do not bring paper or white palletes. Bring a traditional palette of varnished wood.



A strong clamp.



Linseed oil – Cold pressed. One small bottle

Stand Oil – A small bottle.



Wet box – You will need it to transport your wet paints. Steven recommends the ones by [Raymar Art](https://www.raymarart.com/).

* Note on cleaning brushes:

Steven does not allow solvent during the workshop due to its toxicity, and the cleaning of the brushes will be done with cheap linseed oil. After the session, they will be cleaned with soap and water. If you have never cleaned your brushes this way, not only is it not toxic but it is also very good for the bristles of the brushes.

Material list



What you must bring – Oil paints



Titanium White



Brilliant Yellow Lt. or
Nickel Yellow Lt., (a light
cool yellow) OPTIONAL



Naples Yellow Lt. (W&N)



Cadmium Yellow Lt.



Cadmium Orange



Cadmium Red Lt.



Yellow Ochre Lt.



Transparent Golden
Ochre (W&N)



Burnt Sienna



Sennelier Brown Pink



Holbein Rose Violet
OPTIONAL



Alizarin Crimson



Ultramarine Blue



Prussian Blue



Kings Blue OPTIONAL



Cadmium Green Lt.



Viridian Green



Dioxazine Purple



Burnt Umber

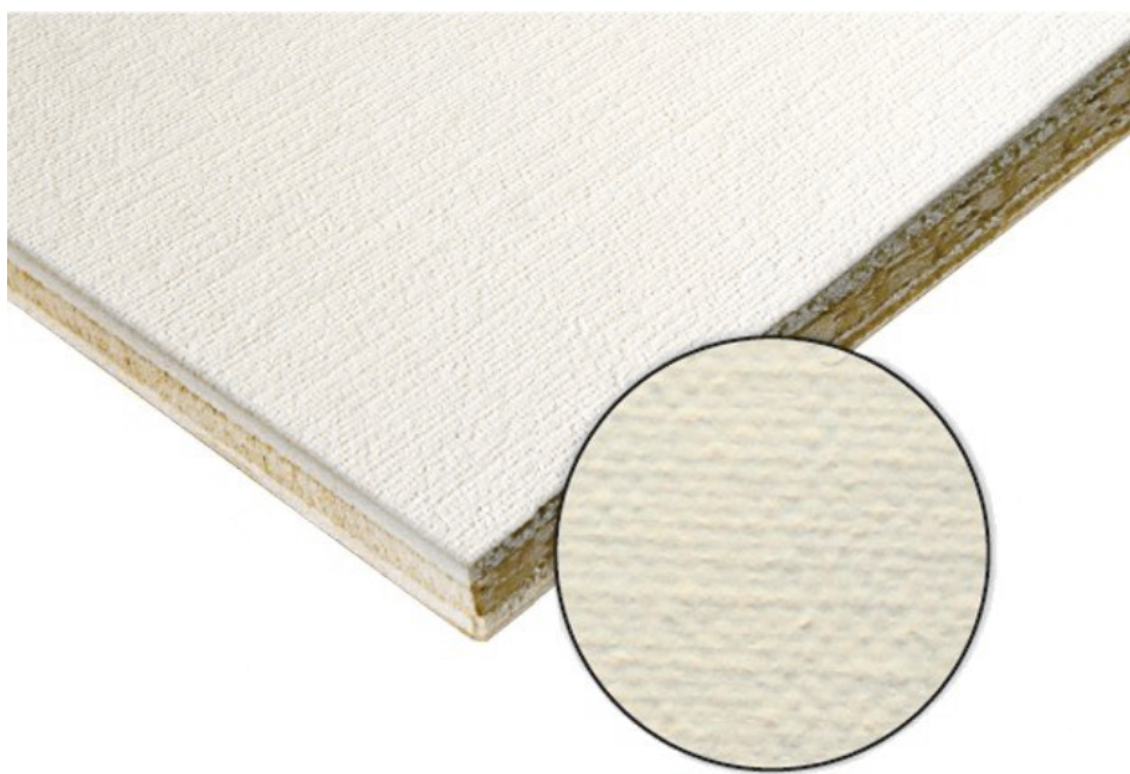


Ivory black

Material list



What you must bring – Supports



1 Large canvas or panel – You can buy canvases with a fat oil priming, (no acrylic primer).

You can also buy a canvas panel primed with lead white, [such as the Raphael boards](#) that Steven recommends.

The size must not exceed 50cm (20 inches), and must be coated with a layer of Venetian Red. **



4 small panels – Four boards of 28x35cm (11x14”) will come handy, which you must prepare with the same coat as your canvas: a layer of Venetian Red. **

** On the next page we explain how to do it.



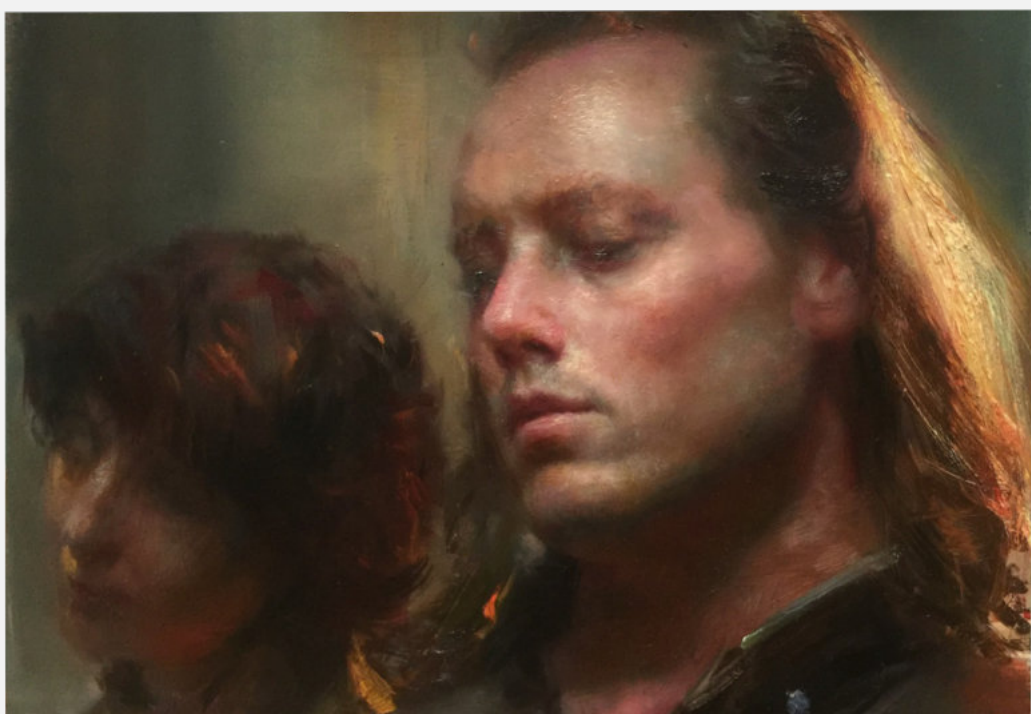
Drawing pad – It is essential to have one always at hand. Brings a size equal to or bigger than DIN A3.

Steven Assael always carries a sketchbook to capture quick notes, because everything is in constant motion. Drawing constantly trains memory and reinforces the imagination by making the experience of observing something tangible in the mind.

Material list



What you must bring – Board and canvas priming



It's up to you if you want to work on wood or canvas. In any case, your support should be prepared with Venetian Red priming.

Important: do not use acrylic for priming, it must be oil paint.

Steven recommends thinning the layer with solvent if we don't want to wait forever for it to dry.

A thin layer is more than enough, do not use a lot of paint for this layer, its only purpose is to give a warm tone while preserving the brightness of the white.

Your canvases should be prepared with a transparent warm tone, and this priming should be made before the workshop. It is prudent to do so at least a week before the workshop, to make sure it will be completely dry.

As you can see in this portrait demonstration, Steven painted on a board primed with a thin layer of Venetian Red.

If you look closely, the red is seen through the transparent shadows, creating a chromatic vibration that is essential in his painting.

Material list

What you must NOT bring



This is the list of materials we provide. These are the materials that you should **NOT** bring. If you have any questions about materials, **let us know.**



Easel



**Linseed oil
(for cleaning brushes)**



Paper towels

Pricing



1795€

SHARED ROOM
(UP TO 3 PEOPLE. SEPARATED
BEDS, SAME GENDER)

5-DAY WORKSHOP

6 NIGHTS IN RESIDENCY

BREAKFAST, LUNCH AND DINNER

AIRPORT SHUTTLE



2295€

SINGLE ROOM
(JUST YOU)

5-DAY WORKSHOP

6 NIGHTS IN RESIDENCY

BREAKFAST, LUNCH AND DINNER

AIRPORT SHUTTLE



2895€

BUNGALOW
(JUST YOU OR GROUPS
UP TO 5 PEOPLE)

5-DAY WORKSHOP

6 NIGHTS IN RESIDENCY

BREAKFAST, LUNCH AND DINNER

AIRPORT SHUTTLE

Does paying bit by bit fit your needs better?

Send us an email to menorcapulsar@gmail.com if you want to pay by installments. Keep in mind that if you choose this option you must have it all paid 30 days before the workshop starts and that we can't apply our refund policy if you cancel your registration.

What's included?

Included			Optional		
 5 DAYS WORKSHOP	 6 NIGHTS ACCOMMODATION	 AIRPORT SHUTTLE	 COMPANIONS	 RENTAL CAR	 EXTRA DAYS
 BREAKFAST	 LUNCH	 DINNER			
 EASEL, GAMSOL & BRUSH-CLEANER	 BEVERAGES	 TOWELS, SOAP, HAIR DRYER			
 WIFI	 SWIMMING POOL	 TENNIS COURT	 ALCOHOL	 FAREWELL DINNER	 LAUNDRY

Information

Companion — If you choose a single or a bungalow, you can come with a companion. Usually, those who choose this option also choose a rental car so they can spend free time visiting the island, it's worthy.

Materials — Keep in mind that in Menorca the stores of fine art materials are very limited and you can only get to them by taxi. **In Menorca Pulsar we do not have stock to sell you, so you must bring all the materials you need.**

Other needs — If you need a family bungalow, extra accommodation or rental car days, more companions, or whatever else you may need... just tell us and we'll prepare a tailored budget for you.

Besides rooms inside the house, you can also book bungalows at the same Estate, just a few meters away from the main house. So if you're a 3-5 good friends group, don't hesitate in contacting us and we'll organize everything for you. There are also people who book a bungalow just for themselves, as a single room: they are great little houses with a small kitchen, bathroom, living room and a terrace.

Food and beverages — Residency includes 3 meals a day: breakfast, lunch and dinner, as well as water, coffee, tea and soft drinks for studio breaks (beverages out of the studio are not included). Special dietary needs must be notified in advance in order to be properly satisfied.

Schedule — Believe me, it's not easy to set a meal schedule that suits everyone: what is

almost snack time for a Spanish, is late for a British... We have established balanced schedules so that the effort each student must make for adapting, wherever he comes from, is as minimum as possible.

Alcohol — We're a company dedicated to education, so legally we cannot provide alcohol, which doesn't mean you can't buy it at a reasonable price.

Farewell dinner — It depends on how many people and restaurants availability so we organize it a just a few days before. We usually have a great dinner for around 35€.

Laundry — Paint stains in our clothes are always welcome; but for everything else, 10€ a bag.

Excursions — There is nothing programmed and we improvise them whenever the weather and the mood are good. If you have not chosen the rental car option, you will probably have to pay a taxi to move around. It usually comes cheap because people use to organize and share cars.

Any other unsolved question? I'm here to clear any doubts. Shoot your question to **menorcapulsar@gmail.com**

Extras

Rental car



You have the possibility of having a rental car ready for you upon your arrival at the airport. All cars are new, have insurance included and you won't need to make any excess deposit.

Here in Spain all cars are manual. If you want an automatic one you have to request it specifically.

Pricing:

- Rental car for 6 days: 200€. Each extra day: 35€
- Automatic car for 6 days: 300€. Each extra day: 50€
- One extra driver: 50€

Important:

- You must notify us at least fifteen days before and send us all drivers' driving license
- If the delivery time of your car is later than the pickup time you will need to take an extra day
- We manage your reservation, but any problem or claim should be addressed to the Rental Car company

Companions



If you have chosen a single room or a bungalow you can come along with a family member or friend (or up to three if you've chosen a bungalow).

The cost includes airport shuttle, accommodation and all meals (breakfast, lunch and dinner).

Pricing:

- One companion: 450€ (up to 3 people)

Important:

- You must send us your companion/s documentation (ID / passport).
- If your plan includes kids we'll prepare a tailored budget for you.
- If your companion will also attend the workshop you will have to reserve two "shared room" units and we'll lodge you in the same room. If it's more than two people who will attend the workshop, send us an email and we'll prepare a tailored budget for you.
- When you accept our Terms and Conditions, it includes any companion.

Things you must do

It's VERY important:

✓ **Bringing all needed documents:** ID card or passport, driving license and credit card. It's also very recommendable to bring some cash.

✓ **Notifying us about your arrival and departure time and flight number:** It's absolutely necessary so that we can arrange your pick up at the airport. We will need the arrival and departure days, time, the name of the airline and, of course, the flight code number.

✓ **Having all the needed materials for the workshop:** Here in Menorca there are hardly a couple of stores of fine arts materials, and they are not usually provided with everything necessary. So you can't improvise anything if you do not have the necessary material.

✓ **Tell us about any medical problem or serious allergy:** we need to know it in order to prepare an adapted menu. We'd appreciate if you tell us as soon as possible so we can properly organize everything.

Important: We DO NOT attend to personal preferences, and only those people who certify serious medical problems with food will have an adapted menu. If you want to eat something different, you can rent a bungalow where you can use your own kitchen and fridge.

Still something to do?

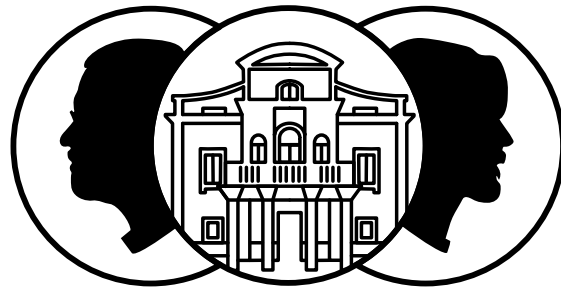
✓ **Tell us about your flights:**

menorcapulsar@gmail.com Our recommendation is not to buy flight tickets until we tell you that the workshop is confirmed.

✓ If you want us to have your materials prepared in here, you must notify us in advance. Do not leave this until the last minute!

✓ If you are paying by installments, **keep in mind that the deadline to have it all paid is 30 days before the reception of the workshop.**

Studio rules



I. Etiquette

- A.** If you arrive late, please enter quietly and do not disrupt the class
- B.** Don't comment on others' work unless it is solicited.
- C.** Please refrain from personal discussions while class is in session. Disruption of classes due to disagreement between two students is prohibited, and chattering is not allowed during workshops.
- D.** Smoking inside the studio is prohibited, there are areas reserved for smokers.
- E.** All mobile devices must be switched off or set in vibrating mode during sessions or when working in the atelier with other students. Music devices may also be disallowed during sessions

II. Models

- A.** Please refrain from talking to the models while they are posing.
- B.** Photography and video are not allowed without the express permission of the model.
- C.** Never touch the model or correct the model's pose.

III. Workspace

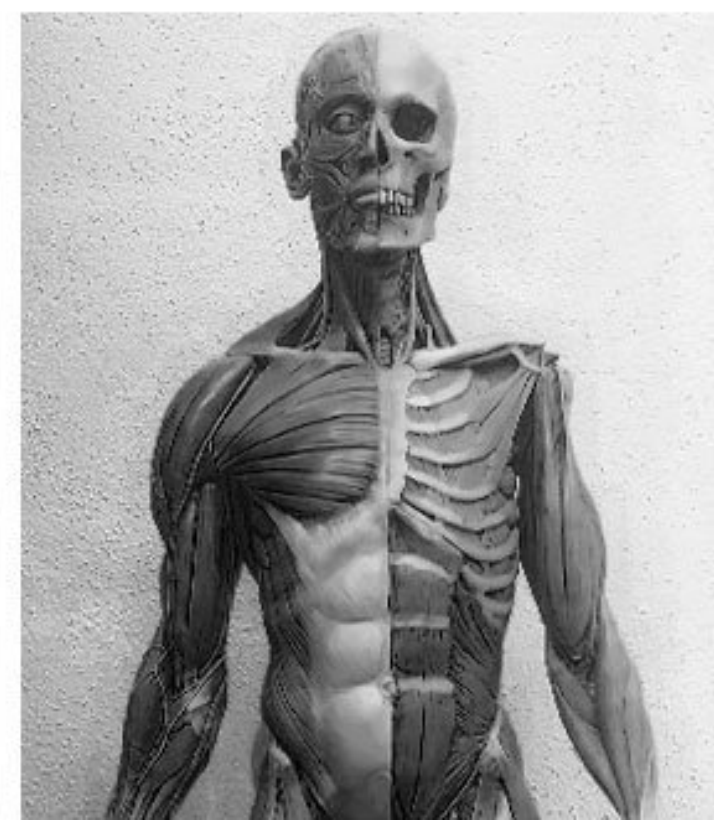
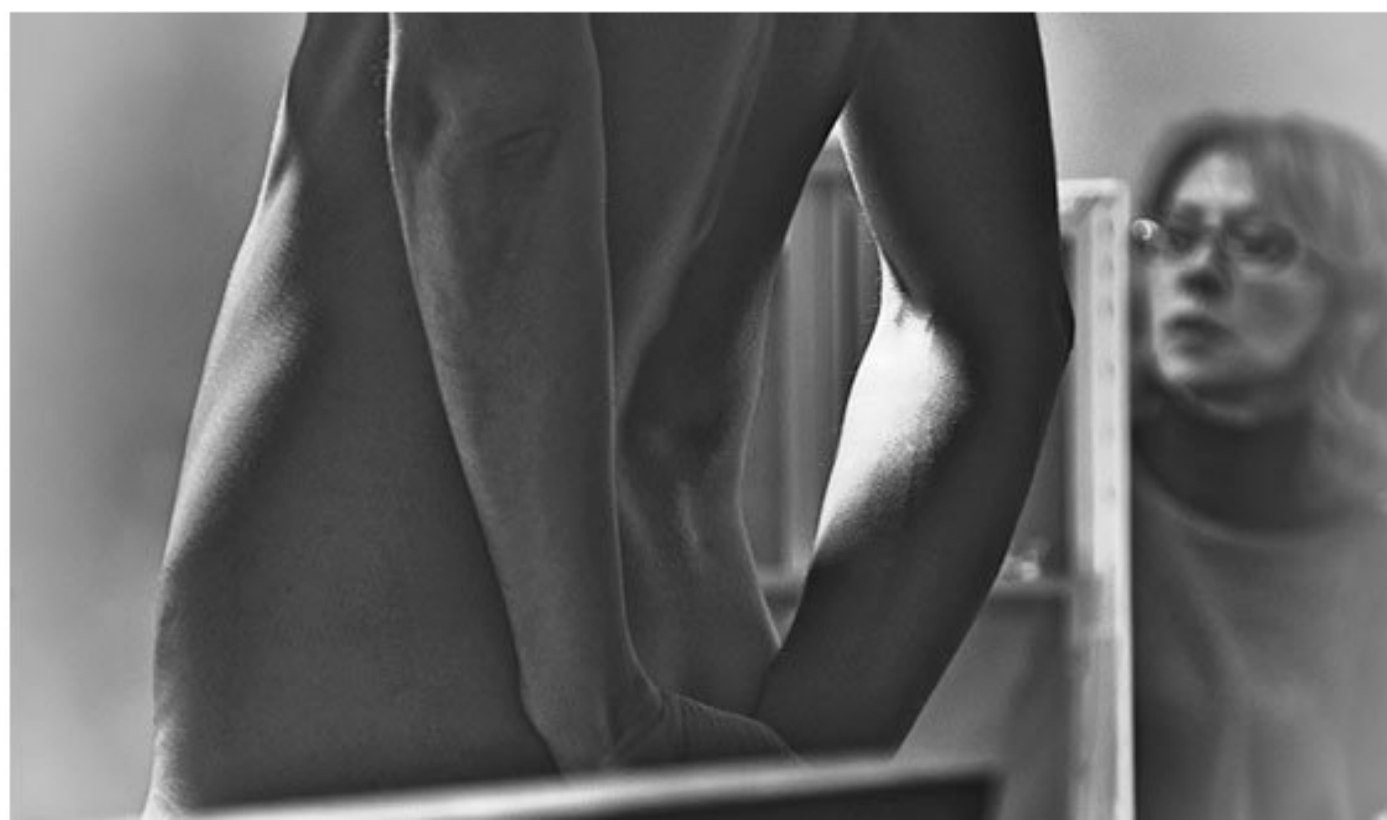
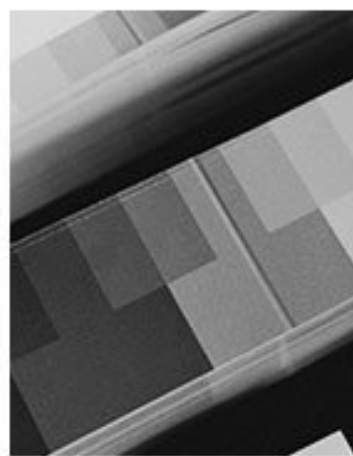
- A.** Economize your workspace to accommodate fellow students.
- B.** Solvents, easels and fixatives are included. *Gamsol* is the only solvent allowed, seriously no exception.
- C.** All artists are required to keep their work area clean. Please clean up your work area and properly dispose of your waste after class.
- D.** Keep coffee table clean, and keep things in their place.
- E.** Don't leave empty cardboard cups on the floor, always use your litter .
- F.** Don't put liquids into the litter, use bathroom sink.

IV. Image and Video capturing

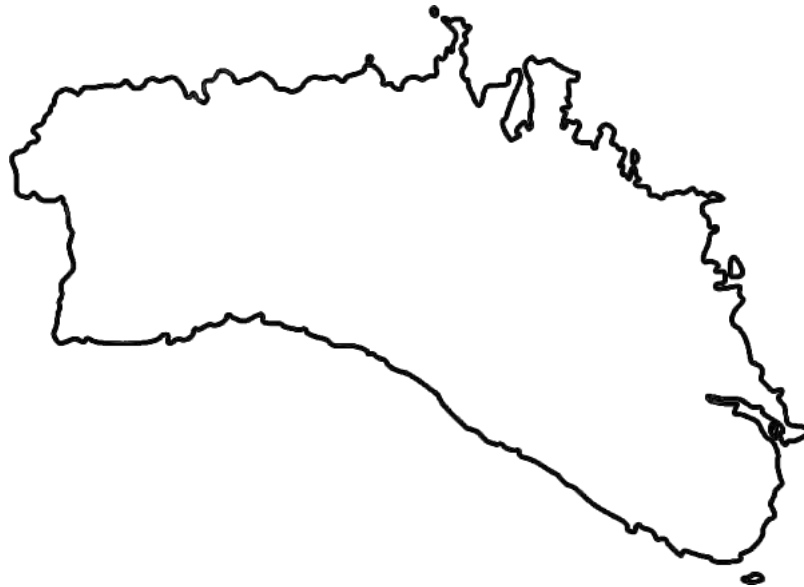
- A.** Ask the organizers before taking pictures and videos, some teachers and models do not allow it.
- B.** Menorca Pulsar will occasionally record instructor demonstrations and students work for promotional purposes only (website, blog, social networks, etc.)

V. Studio schedule

The studio is available beyond workshops' schedule time.



Menorca



General information

Nearest Airport: Mahón (Menorca)

Usual international flight connections:

Barcelona / Madrid

Shopping hours: 10:00 to 13:30, and 17:00 to 20:00

Average temperatures:

April, max. 20°C, min. 12°C

Ocasional wind and rain

More information:

Fundació Destí

What to do in Menorca

Camí de Cavalls 360°

Cómete Menorca

Apunt

Tripadvisor

The New York Times

Forbes

The NY Times Style Magazine

Extra activities

Sailing

Water sports

Kayak

Diving

Trekking

Bike riding

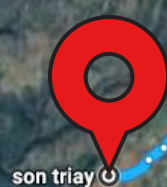
Horse riding

Ornithology

Golf

Paintball

Paragliding



son triay



How to get to Son Triay?

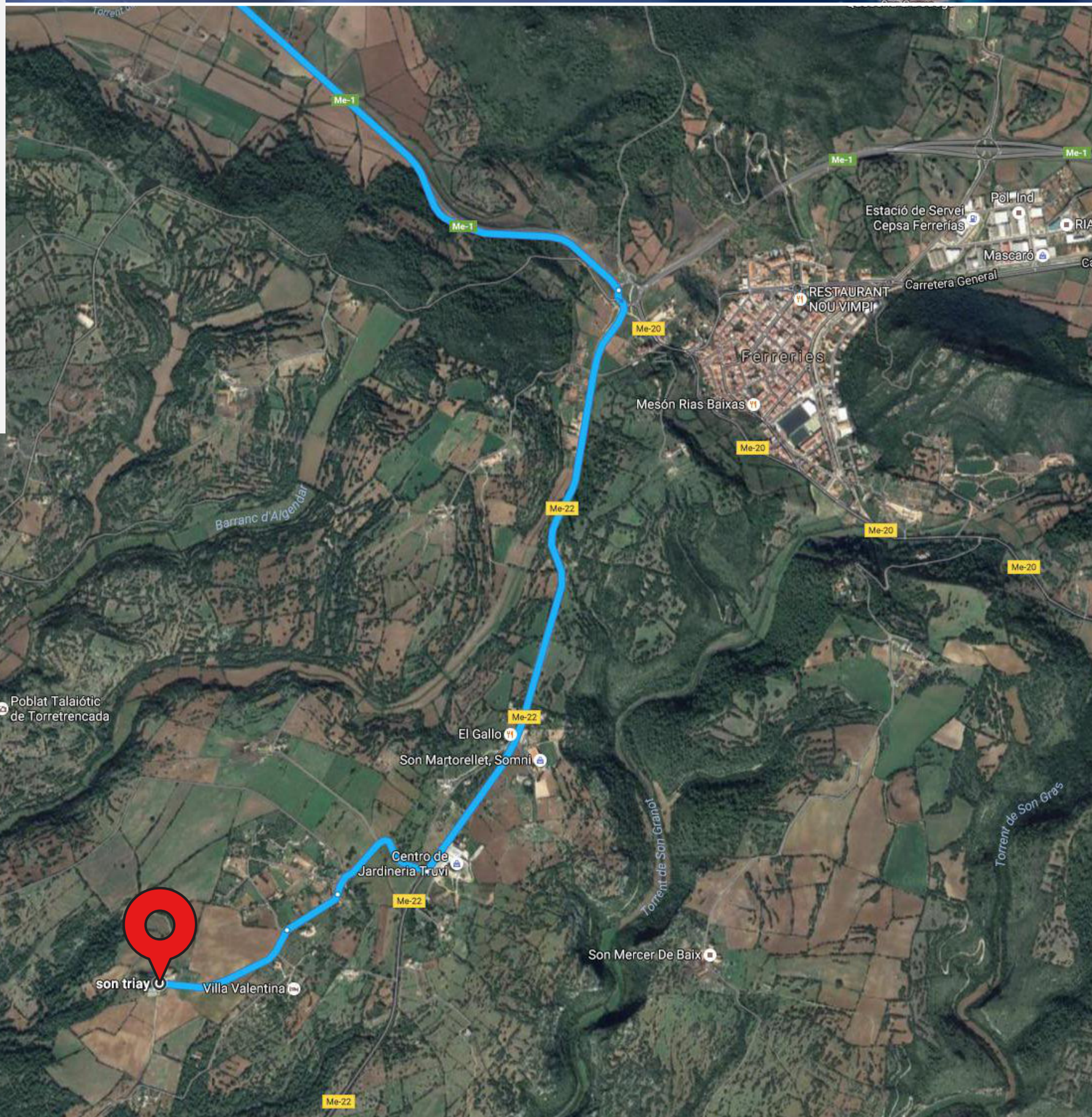
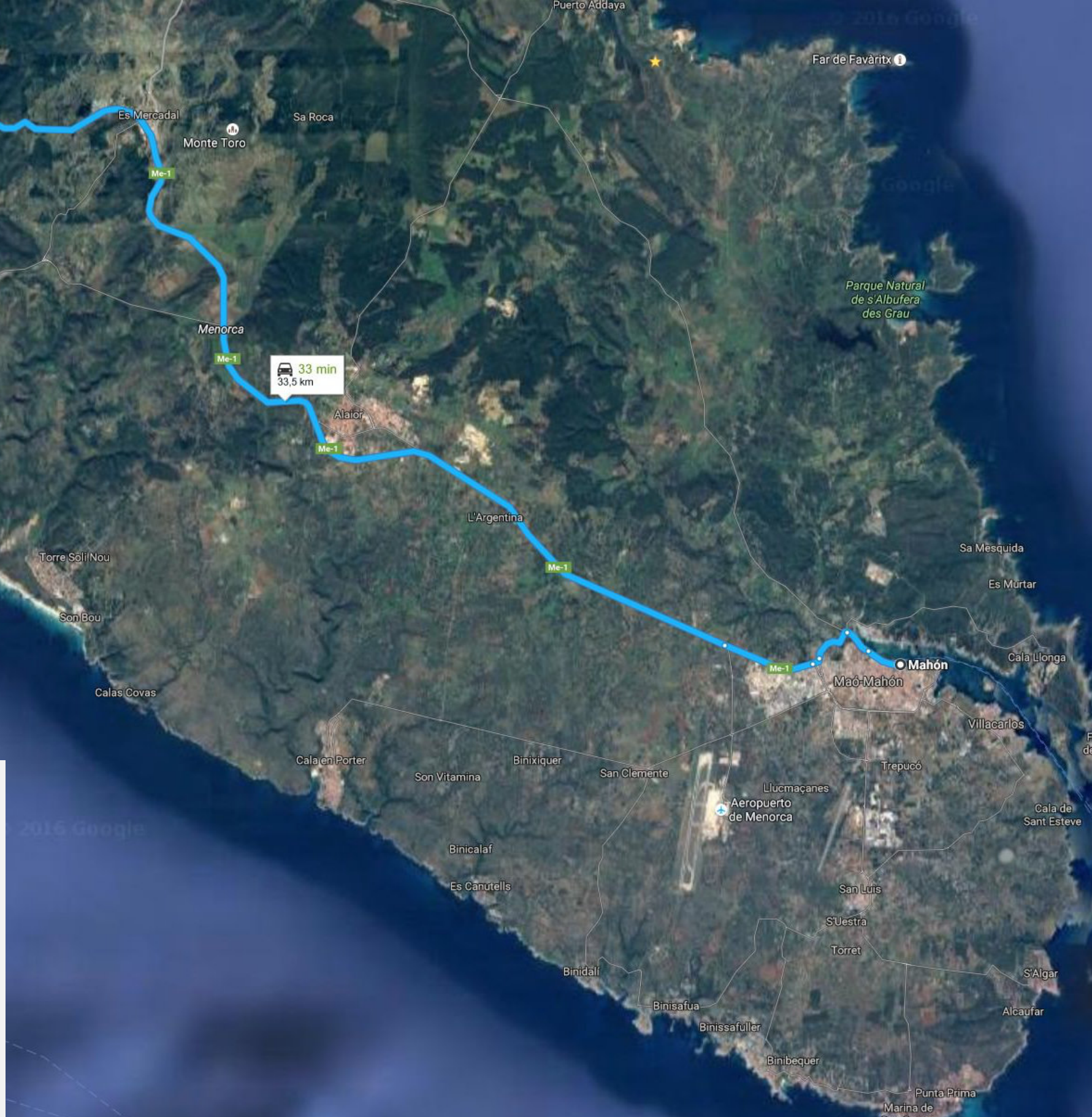
Road to Cala Galdana, km 2,5
In front of *Truvi* Garden Center

07750 Ferreries, Menorca

Google maps

26 min. from Ciutadella

33 min. from Mahón



Need help?

Send us an email! ;)



Yes, friends, everything you see is done and organized by us, just two guys, in our free time. We're very crazy, but we love it! **If you have any further doubt, let us know, and we'll give you a hand in everything you need:**

- If you have any doubt about whether this experience is for you or not
- If you have any doubt about the organization, food, schedules...
- If you have any questions about technical issues
- If you need a tailored budget
- If you have any suggestion that can help us do better

Jorge Fernández Alday

Accounting and legal management, logistics, and PR

Carles Gomila

Content creation, design, and marketing

Menorca Pulsar S.C.

NIF – J57943276

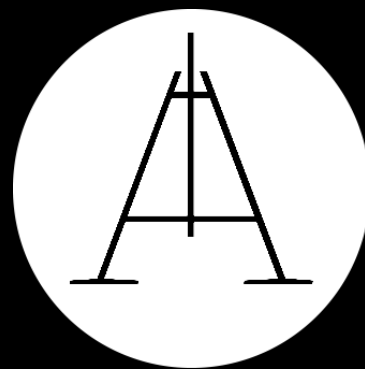
C/ Lluna 6

07760, Ciutadella de Menorca

www.menorcapulsar.com

menorcapulsar@gmail.com

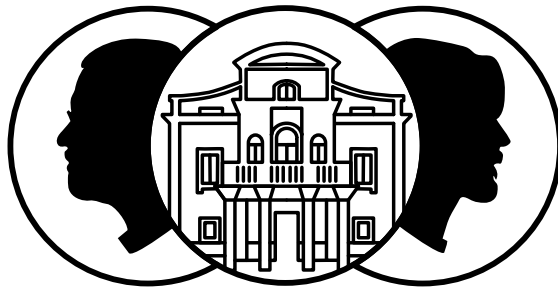
Our partners



Barcelona
Academy
of Art
—



Terms & conditions



These Art Residencies are arranged by Jorge Fernández Alday and Carles Gomila Camps.

All information and advice given by Menorca Pulsar of these art residencies is given in good faith. You must warn us about any error perceived in this contract so we can get to a satisfactory solution.

I. Registrations

A. When buying our product you're accepting these terms and conditions, and your companions too.

B. It is your responsibility to be in possession of a valid passport or Identification Card as well as all visas, permits, certificates, or any other document needed for the whole of the journey, including medical certificates.

C. Admission will be under chronological criteria.

D. Non-students are welcome when booking a single room + companion. If you also book a rental car, you'll both share one car. Contact us if you want an extra car.

II. Personal Safety

A. You must be physically and mentally fit for the proposed activities before arrival. If you have any

doubts about this, please contact us and explain any medical conditions that may affect the running of the workshop. Some workshops may not be suitable for people with certain medical conditions.

B. The very nature of some of these workshops (particularly the Plein Air ones) means you may be visiting a variety of outdoor and indoor locations. Some of these may entail an element of risk (countryside, villages, harbors...) and, whilst every possible effort is made to ensure your safety, it is up to you to use your own judgment and sense in order to ensure your personal safety

III. Payments

A. If you choose direct bank transfer option, we'll keep your spot as far as the payment is completed within 5 days. Your admission will be confirmed as soon as the payment arrives.

B. You can ask for an installment plan, but we can't apply refund policy to this kind of payment. Contact us to set an installment plan.

C. If you choose an installment plan the whole payment must be done, at least, 30 days prior to workshop's starting date. If not, Menorca Pulsar reserves the right to cancel admission.

IV. Workshop changes or cancellations

A. Menorca Pulsar reserves the right to change any of the prices, limit class size, services or contents at any time. If this happens we will notify you immediately and will give you the opportunity of accepting or canceling.

B. Menorca Pulsar reserves the right to postpone or cancel a workshop if the required minimum number of participants is not reached. In this case we would notify you before 30 days prior to workshop starting date

C. If we cancel a workshop, we will fully refund all your payments. Refunds are limited to total payments made to Menorca Pulsar. If you choose an installment plan and we cancel a workshop, the refund will be limited to installments already paid.

D. Menorca Pulsar cannot be liable for any consequential loss of any kind however that loss is incurred, so **we strongly suggest not buying plane tickets until we confirm the workshop.**

E. In the unlikely event that the named teacher is unable to attend due to illness or other circumstances beyond his control, we would fully refund your fee. If a teacher must leave after a workshop has begun, you will be refunded a pro-rated amount

F. The very nature of the Plein Air Workshops offered requires flexibility by all parties and must allow for alternatives because of weather/local conditions etc. For this reason, the outline itinerary and outdoors workshop description must be taken as an indication of what may take place in the workshop, and not as a contractual obligation

V. Refunds and Transfers

A. Registration fees are neither refundable,

transferable nor exchangeable.

B. If you want to cancel, you have to properly notify us in advance. The date the notification is received by us determines the % of refund applicable:

- ▶ More than 90 days: 70% refund
- ▶ 90 to 30 days: 50% refund
- ▶ 30 to 15 days: 30% refund
- ▶ 15 days or less before workshop starts: no refund

C. If you chose an installment plan, there's no cancellation refund.

D. In the case of cancellation, your fee will be fully refunded.

E. If the cancellation is covered under the terms of your insurance policy you may be able to claim these charges to your insurance company.

VI. Accommodation

A. Accommodation will be under chronological criteria.

B. No pets are allowed.

C. Use of illegal substances is prohibited on the Property.

D. The facilities, services, and tuition provided on these workshops are for the exclusive use of our clients. Guests are not allowed without the express permission of Menorca Pulsar. If you want to bring a guest, contact us so we get to an arrangement.

VII. Reception

A. As soon as you land in Menorca you'll be welcomed by an assistant who will take you

to the residency. And as soon as you get there, Carles and Jorge will welcome you and will help you with your initial needs. This service is only possible if you notify in advance your arrival date and time, as well as your flight number.

B. If your arrival is not properly notified or if you arrive on a different flight without notifying, you'll be responsible for organizing transfer yourself and of its cost. If you don't arrive workshop's check-in day, but any other, the transfer will not be included. If you need a transfer service, contact us.

VIII. Liabilities

A. Neither Menorca Pulsar or their assigns is liable to any injuries or health problems sustained by the student during the stay

B. Neither Menorca Pulsar or their assigns is liable for any and all stolen property at lodging place Son Triay. It's a family environment and there's nothing to fear, but we suggest you keep your belongings safely.

C. You shall sign a document stating you are responsible for all your actions, safety, and risks you may take during the workshop.

D. Menorca Pulsar does not accept responsibility or liability for death, bodily injury or illness caused to the client or any other person included on the application form. Any claims shall be subject to Spanish law in respect of any question of liability or quantum

E. Your own insurance policy must cover any eventuality such as accident, illness, death and any repatriation cost.

F. Menorca Pulsar does not accept liability for any loss or additional expense caused by delay or interruption to travel services through weather conditions, civil disturbance, industrial action,

strikes, wars, floods, sickness or force majeure. Such losses or additional expenses are the responsibility of the passenger. Force majeure represents unusual and unforeseeable circumstances such as war or the threat of war, riots, terrorist activity, civil strife, industrial disputes, natural or nuclear disaster, fire, flood or adverse weather conditions

G. You must show evidence of your identification and insurance cover at the time of your arrival to the residency. We will require:

- ▶ Name of Insurance Company
- ▶ Insurance Policy Number
- ▶ Insurance Emergency or Hotline telephone number

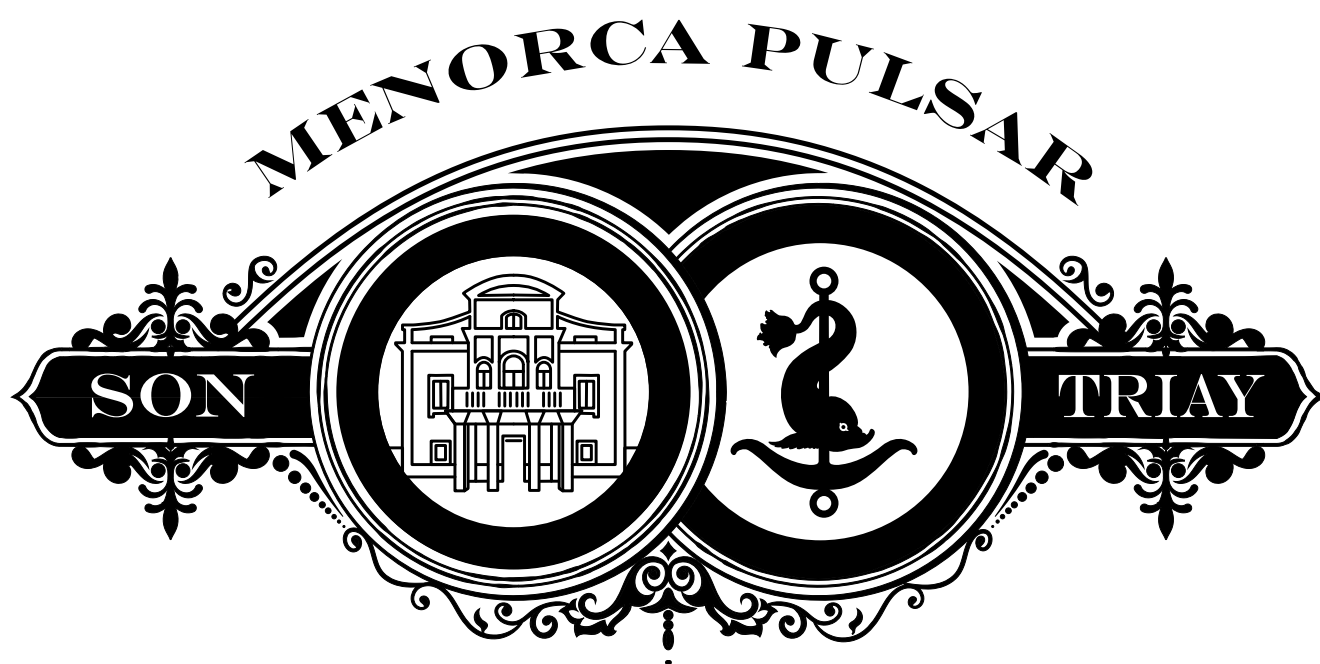
Ok, don't panic, legally we have the obligation of including all this speech. As you've probably noticed, we've set **in bold writing** the most important things. If you have any further doubt or petition, you already know, we're here to help:

menorcapulsar@gmail.com

MENORCA PULSAR

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RARA AVIS WORKSHOPS