

Shane
WOLF

handbook

MENORCA PULSAR





Learn to draw and paint the human figure

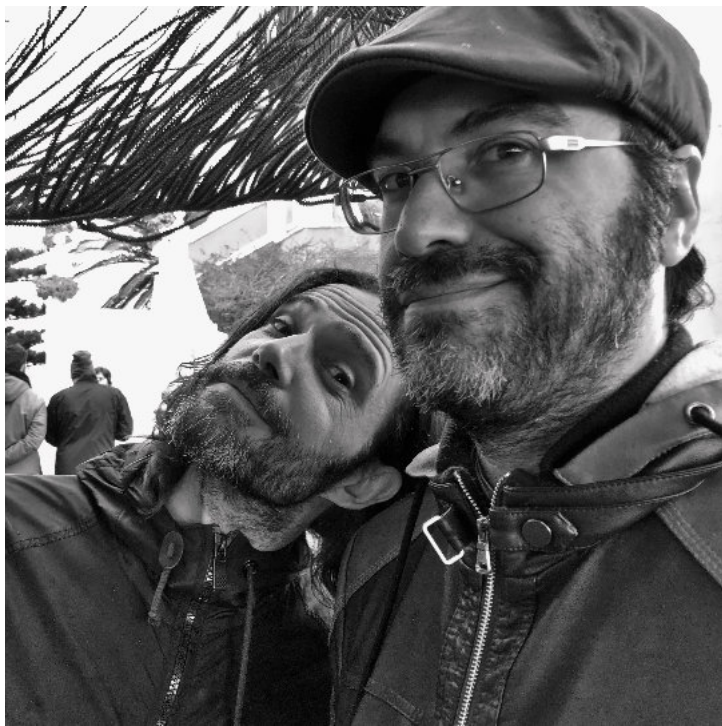


www.menorcapulsar.com

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Who we are?



Hi! We are Carles Gomila and Jorge Fernández Alday, two professional artists who organize workshops with great masters at paradise. We love meeting people like you, and we make sure that on your getaway to Menorca Pulsar you only breathe paint and good vibes.

During our workshops, you will live in a mansion in the countryside, where you will be super well attended and surrounded by nature.

Here we gather artists from all over the world to paint at full throttle and live along with a great master.

We ourselves are our main customers, and we are VERY demanding. We know that you would love to know more about the teacher and the rest of the students, take some wines and talk a lot about painting and so many other things.

Menorca Pulsar is an artistic boot camp where not improving is not an option. Our mansion is at the perfect retreat to get inspired: Menorca, a small island in the heart of the Mediterranean sea.

During Spring and Fall –two magical seasons at the island where everything is in perfect calm– a teacher and a tribe of art lovers come together in order to share work and free time.



Carles & Jorge

Son Triay Art Oasis



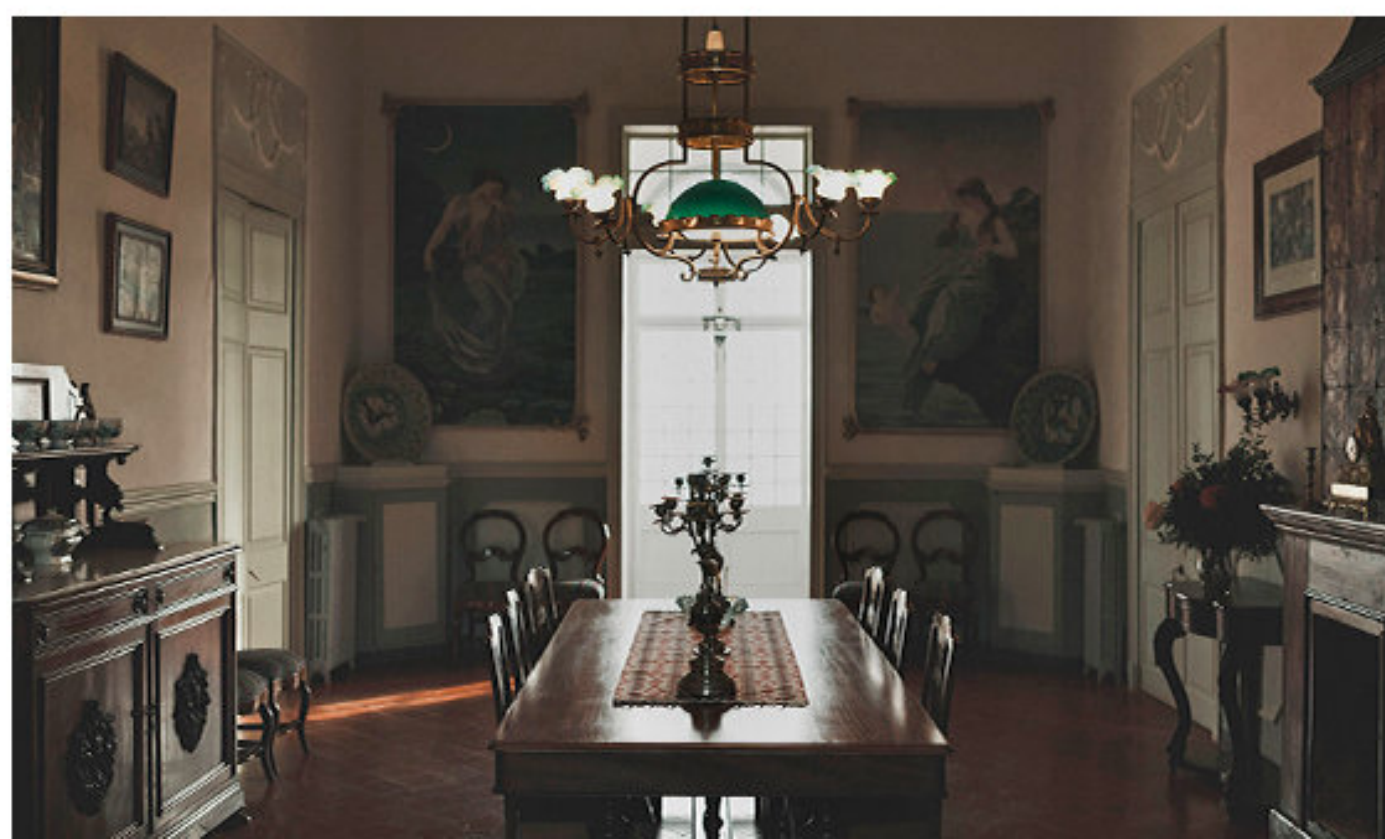
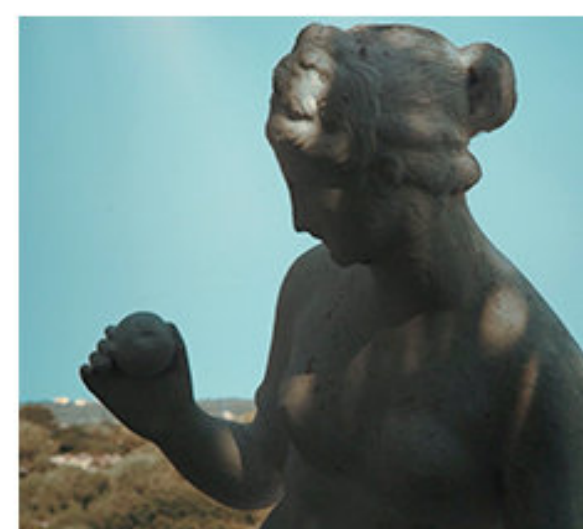
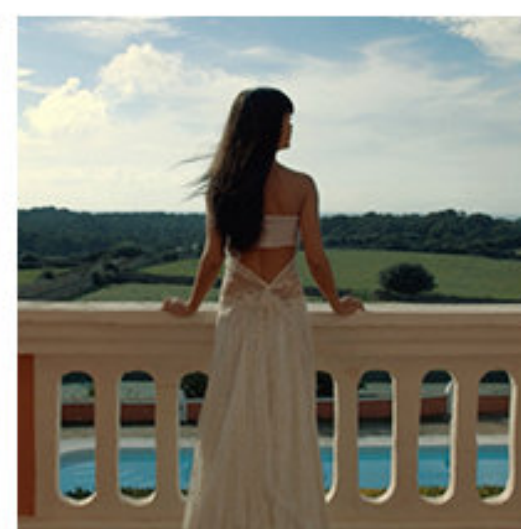
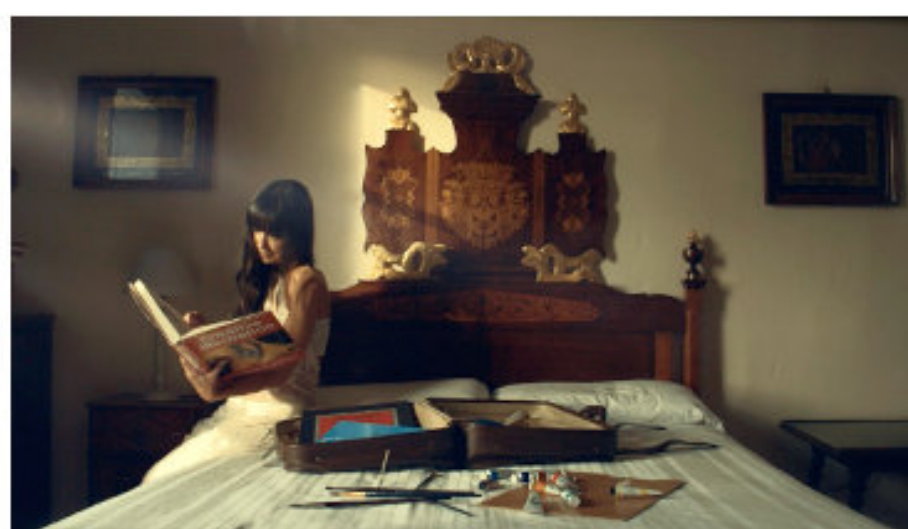
WATCH THE VIDEO

Son Triay house is located at a high plateau of Menorca's countryside, surrounded by 126 hectares of agricultural land, pastures, and forests. Its quiet gardens are just a few kilometers away from south coast virgin beaches. This mansion is one of the best examples of neo-colonialism architecture, influenced by Palladio, a legacy of British domination in Menorca.

Before the 19th century its name was Binicalsitx, but after being burnt down by north African Berber pirates in 1800 it was renamed as Son Triay.

In 1995 the house changed its use and became an agrotourism spot, keeping its original features, rural tradition, and typical products manufacturing function.





Who is Shane Wolf?

The nude as a humanist manifesto



© Anais Brebion

Do not be fooled by his youth and his sense of humor. Shane Wolf is a guy who shares the Taylor Prize in Paris with Delacroix, Ingres, and Corot.

Born in Cincinnati and trained at the Angel Academy in Florence, he decided to settle in Paris, where the historical richness and the vibrant present are linked in elegant counterpoint.

The classical spirit of the Renaissance deeply marked his sensitivity, and its influence is omnipresent in his artistic vision. However, Shane is not at all an artist installed in the nostalgia of the past: he is a pure contemporary force.

His passion leads him to work in monumental formats with traditional techniques and live model. Shane Wolf states that the beauty of working from life is, in itself, an act of humanistic restlessness.

His works are impregnated with the classic legacy and its vision of the human condition. The naked figure is the living manifesto of its ideals: beauty, grace, delicacy, strength, vulnerability ...

After all, each work is like an epic poem, with its moments of call, fight, frustration, revelation and return home.

His works are the result of friction between seemingly opposite passions, but that complement each other as colors do: love and hate, control and detachment, tradition and invention ... Why face them if one is born of the other?

And where we could expect to find rejection, we find familiarity; and where we had thought that we were leaving the work, we arrive at its center; and where we had thought we would be alone, we connect with the world.



Who is this workshop for?

Shane proposes a workshop for those artists who wish to work from life to develop their personal work, both in drawing and painting.

However, studies with live models should be addressed as an exploration at the service of a more ambitious artistic vision. These are not a goal themselves, but a means at the service of our artistic expression.

Schools have accustomed their students to work on a figure for weeks so that students have come to confuse the pleasure of studying from life with their artwork.

If you want to transform the way you work from life to get to an outcome beyond exercises, this is your workshop.

The workshop is designed for getting a better performance out of live model sessions, and **is focused on developing the concepts of efficiency and expressiveness**. To achieve this you will learn traditional techniques that have proven to be the most effective in capturing the liveliness of the human figure.

Shane Wolf will teach you, from experience, the process he uses to develop his works.

Perfect for you if...

- You want to learn to be more efficient and expressive in your human figure drawings and paintings.
- You want to work with live models as a means to carry out your work, and not as a goal itself.
- You would love to meet more people like you, participate in art talks and live with Shane Wolf.



NOT for you if...

- You conceive working with live models as a goal itself, and not as a means of serving your expression.
- You are not interested in learning traditional techniques and procedures.
- You're not a fan of socializing with other artists, participating in talks, etc.





Program

Basic information

Workshop: *Learn to paint from preparatory drawings*

Teacher: Shane Wolf

Assistaint: Jorge Fernández Alday

Students: 12 minimum – 16 maximum

Place: Son Triay, Island of Menorca (Spain)

Language: English. The workshop assistant speaks Spanish, Catalan and English

Days: 5 days workshop, 6 nights residency

Models: there are two models at a time in each session

Cohabitation: the students stay at the same house as Shane Wolf.

Workshop dates:

Reception – October 5th, 2020

Workshop – October 6th to 10th, 2020

Check out – October 11th, 2020

RESERVE

What will you learn?

You will learn to observe and simplify, in order to draw and paint more efficiently, setting your expressiveness free without sacrificing rigour.

Shane Wolf will teach you how to explore the human figure through the historical drawing technique called "3 Crayons", popularized by Peter Paul Rubens and widely used in Europe during the 18th century. This technique allows a vivid and efficient expression of the human figure, which will become a great support for painting all prima.

A solid life drawing will give you tremendous freedom when moving to painting: the study of composition, the study of color, the test of different sizes, etc. These studies will be your inspiration and you will have enough information in them to continue your painting, even when the workshop is finished.

There are other ways of observing, painting and learning. Behind everything Shane teaches there is a specific application and purpose based on efficiency and economy.

For many years, Shane has developed an approach to these traditional techniques, and he will share with you their keys during talks, demonstrations and personalized follow-ups.

Our recommendations

The most important

Take notes – Bring a notebook, have as many coffees as you need and take notes during the class as if your life depended on it. Your notes are a treasure you'll want to read again once you're back to the real world.

Do not be afraid to ask – Shane Wolf is at your disposal, if something was not clear enough to you or you need a concrete explanation, do not hesitate and make the most of this opportunity to learn from one of the best ones.

Do yourself a favor and take it easy – In class, new ideas are rehearsed, it's not about painting artworks. If you accept this from the beginning everything will go smoothly and you will make the most of the experience. These workshops are not designed for you to take home a handful of pretty paintings. They are designed to deeply transform your way of observing and making decisions, and you will be pushed out of your comfort zone.

So another thing you must accept is that whatever you want to learn is always beyond your comfort. It's out there, waiting for you to go for it.

Think in the medium term – Keep in mind that this five-day intensive experience is a medicine that takes a few months to develop its effect. You will need time to absorb everything properly and observe progress. Our motto is that *if a workshop does not transform you, it's not a good workshop.*

The good and the bad news

The good news

Shane Wolf is a friendly guy with a great sense of humor, 100% committed to make the most of these days.

Everything he will teach you during the workshop comes from his own experience, so don't expect theoretical boring stuff difficult to swallow. This workshop has a practical purpose, and you can apply the creative processes that you will have learned when you return to your study.

On the other hand, keep in mind that participants come from all over the globe and you will meet super interesting people.

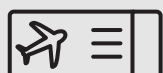
Lifetime friendships are forged here!

The bad news

This will be a very intense experience and the rhythm will be fast, so you will assimilate a LOT of material in a short time.

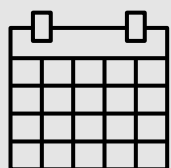
If you are still a bit rookie, the worst thing that can happen to you is that you learn a lot. But you should keep in mind that you may not be able to absorb everything in five days.

Agenda



October 5th RECEPTION

- There's nothing scheduled except for a welcome dinner. We recommend you arrive between 9:00 and 18:00h. **Keep in mind that if you arrive after noon, lunch and any other extra will not be included.** Have your passport handy, we will need it for check-in.
- You will need this day to acclimate and familiarize yourself with the house and the group. It's not unusual that teachers want to give an introductory talk.
- It is important that you rest during this day so you can start fresh. Enjoy the calm before the storm ;)



October 6th to 10th WORKSHOP

Breakfast: from 8:00 h. to 9:00 h.

1st session: from 9:00 h. to 12:00 h.

Lunch: from 12:00 h. to 14:00 h.

2nd session: from 14:00 h. to 17:00 h.

Dinner: around 20:30 h.

The studio and the common areas of the house are always open.



October 11th CHECK-OUT

- Departure day is the next after the workshop ends. This day is meant for packing up calmly, collecting your new friends' phone numbers and saying goodbye properly.
- All extra expenses must be paid before departure (bar service, laundry, picnic, etc.)
- Keep in mind that if you leave before noon lunch and any other extra will not be included.

Workshop

This is the plan

Shane will demonstrate various phases of these techniques and will give talks on anatomy, proportion, balance and other essential aspects of drawing and painting figures.

You will work in short poses of 5 to 15 minutes to deepen the concepts of efficiency, simplicity and gesture strength. Then you will work long three-hour poses where to explore the figure in more detail.

You will work with the same model throughout the day, and there will be male and female models.

In the morning:

In the morning you will only draw because, in addition to being a good warm-up, it will help you to get to know the model better for the afternoon alla prima painting session.

In the afternoon:

In the afternoon, the workshop will focus on the alla prima painting of the nude live model. This will allow you to prepare the palette with enough time before you start and take advantage of the morning studies.

Also, Shane will continue working about 45 minutes more in his demonstrations after the model is gone, which is very convenient for extending the classes even if there is no model.

The best things are always out of the program!

This is the program, but the core is always off the agenda. At meals, in the evenings, in the gardens, at the pool... we will also talk about painting all the time.

Start thinking what you will ask Shane Wolf!

Of course, we want you to make the most out of this great artist and ask him what you want to know about his creative process, his methods, his training, his sources of inspiration, how he deals professionally, etc.

His philosophy of life and his artistic vision go far beyond the creative processes proposed in the workshop, so surely you have a lot to learn from him beyond the walls of a studio.

Well, what would you like to know beyond this program?



Material list



What you must bring – Drawing supplies

Drawing pad – Bring a size equal to or bigger than DIN A3.

Canson Mi-Teintes paper – Bring at least 8 sheets of 65x50cm sheets, mid-value (*Lichen, Lilas, Perle Gray, Chanvre Clair*, etc.), so that the white enhancement can look good. Shane recommends it's not too dark.

A small hand mirror.

Suede – You can also use a soft cotton piece of cloth, that does not leave any fluff (t-shirt rags work well).

Makeup sponges – Bring some, the best ones are those that are wedge-shaped.



Vine charcoal – Shane strongly recommends Nitram brand, hardness HB and B. You will need fine sandpaper to sharpen them.

Chalk pencil – Shane recommends the 'White Chalk' pencils by General's brand.

Sanguine pencils – Shane uses the Conté brand pencils. Bring a couple of them.

Kneaded erasers – You will need three of them.

Masking tape.

Sharpener – Bring something to sharpen your pencils. Ideally, a blade and a piece of board with sandpaper attached.

Bristle brush – A cheap one will work, about 2cm wide.

Materials



What you must bring – Painting supplies



Brushes – Bring a good assortment of good quality brushes, those that you know well and are used to using.

Painting knife.



Palette – Do not bring white palettes. If you like disposable palettes, buy the gray ones. It is not recommended to use very small palettes.



Linseed oil – Cold pressed. One small bottle. You can also bring one *Stand Oil* bottle (this is optional).



Dammar varnish.

Two small bottles with dropper – For mixing mediums.



Glass Pots – A large one to wet your brushes and a couple of medium ones for mediums.



Oil Paints:

Use the brands that work best for you, as long as you stay away from cheap student series. Shane uses *Old Holland*, but using this brand is not mandatory:



- Titanium White



- Yellow Ochre



- Cadmium Red (avoid *Rembrandt* brand in this particular case)



- Ivory Black

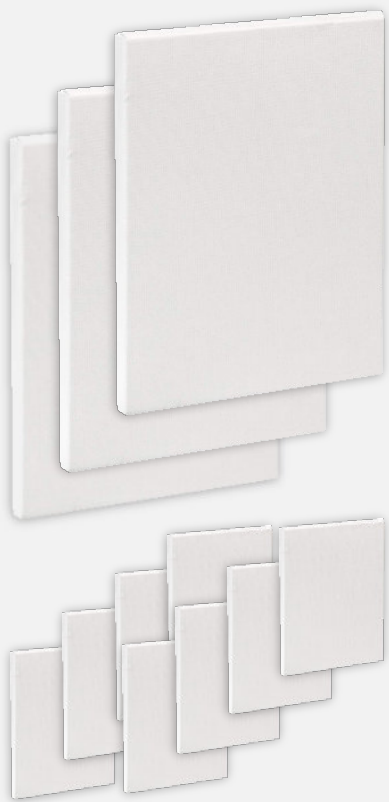
*Note on cleaning brushes:

Shane does not allow using solvent during the workshop, due to its toxicity, and the cleaning of the brushes will be done with cheap linseed oil. After the session, brushes will be cleaned with soap and water. If you have never cleaned your brushes in this way, not only is it not toxic but it is also very good for the bristles.

Materials



What you must bring – Supports



Large canvas – Bring three large canvases. They cannot be larger than 73x60cm (20F). They can be smaller if you prefer.

Small canvases – Bring six canvases of approximately 20x15cm.

Choose the canvases that best suit you. They can be linen or cotton, and thick, medium or fine grain. You can bring the canvases mounted on a frame, but for traveling **we recommend that you bring the canvas rolled so you can cut pieces once here.** During the workshop, we'll provide boards where to attach your canvases.

Your canvases should be prepared with a neutral gray tone. This priming should be done before the workshop.

Below we explain how to do it.

Canvas Preparation:

All canvases must be prepared in advance with a very thin layer on its entire surface.

The color of the priming should be a medium neutral gray. The goal is to get rid of the canvas white.

Oil – It is a simple mixture of Titanium White and Ivory Black, diluted with a little turpentine - we recommend Gamsol - until you get it fluid. This preparation should dry for about five days.

Acrylics – A universal acrylic primer (acrylic gesso), mixed with Ivory Black. It is applied the same way as an oil primer, but using water as a diluent instead of solvent. This preparation only needs a few hours to dry properly.

Materials



Optional – Mediums



In this workshop you can use the medium that suits you best, as long as it does not contain volatile or toxic solvents.

Shane uses two types of medium, depending on whether he is painting alla prima or not:

1. Medium for painting alla prima:

Linseed oil and dammar varnish in equal parts.

2. Thicker medium:

Five parts of stand oil and one part of dammar varnish.

If this is confusing for you, keep in mind that mediums are optional and already formulated mediums are sold everywhere.



Materials

What we can provide



If you let us know within 30 days before the workshop, we can provide you with a material pack.

The pack includes:

Old Holland tubes, 40ml:

- Titanium White
 - Yellow ocher
 - Cadmium Red
 - Ivory Black
-
- Two sheets of Canson Mi-Teintes paper
 - A sketch drawing pad
 - Linseed oil (Winsor & Newton, 75ml.)
 - Dammar varnish (Winsor & Newton, 75ml.)
 - Stand oil (Winsor & Newton, 75ml.)
 - Masking tape
 - A roll of canvas, already primed with a medium neutral gray

Keep in mind that the pack does not include brushes, drawing materials, pots, droppers, palette or painting knife. **The price of the pack is €200, which you must pay in cash on your arrival.**

What you must NOT bring



This is the list of materials we provide. These are the materials that you should **NOT** bring. If you have any questions about materials, **let us know**.



Easel



Linseed oil
(for cleaning brushes)



Fixative



Paper towels

Pricing



1795€

SHARED ROOM
(UP TO 3 PEOPLE. SEPARATED
BEDS, SAME GENDER)

5-DAY WORKSHOP

6 NIGHTS IN RESIDENCY

BREAKFAST, LUNCH AND DINNER

AIRPORT SHUTTLE



2295€

SINGLE ROOM
(JUST YOU)

5-DAY WORKSHOP

6 NIGHTS IN RESIDENCY

BREAKFAST, LUNCH AND DINNER

AIRPORT SHUTTLE



2895€

BUNGALOW
(JUST YOU OR GROUPS
UP TO 5 PEOPLE)

5-DAY WORKSHOP

6 NIGHTS IN RESIDENCY

BREAKFAST, LUNCH AND DINNER

AIRPORT SHUTTLE

Does paying bit by bit fit your needs better?

Send us an email to menorcapulsar@gmail.com if you want to pay by installments. Keep in mind that if you choose this option you must have it all paid 30 days before the workshop starts and that we can't apply our refund policy if you cancel your registration.

What's included?

Included			Optional		
 5 DAYS WORKSHOP	 6 NIGHTS ACCOMMODATION	 AIRPORT SHUTTLE	 COMPANIONS	 RENTAL CAR	 MATERIALS
 BREAKFAST	 LUNCH	 DINNER	 EXTRA DAYS		
 EASEL, GAMSOL & BRUSH-CLEANER	 BEVERAGES	 TOWELS, SOAP, HAIR DRYER			
 WIFI	 SWIMMING POOL	 TENNIS COURT			
No included					
			 ALCOHOL	 FAREWELL DINNER	 LAUNDRY

Information

Companion — If you choose a single or a bungalow, you can come with a companion. Usually, those who choose this option also choose a rental car so they can spend free time visiting the island, it's worthy.

Material — If you choose this option, you'll have all the material needed waiting for you at your room. We recommend this option if you want to travel light and avoid problems at the airports. Keep in mind that we need enough time frame to order materials, so do not leave it until the last day.

Other needs — If you need a family bungalow, extra accommodation or rental car days, more companions, or whatever else you may need... just tell us and we'll prepare a tailored budget for you.

Besides rooms inside the house, you can also book bungalows at the same Estate, just a few meters away from the main house. So if you're a 3-5 good friends group, don't hesitate in contacting us and we'll organize everything for you. There are also people who book a bungalow just for themselves, as a single room: they are great little houses with a small kitchen, bathroom, living room and a terrace.

Food and beverages — Residency includes 3 meals a day: breakfast, lunch and dinner, as well as water, coffee, tea and soft drinks for studio breaks (beverages out of the studio are not included). Special dietary needs must be notified in advance in order to be properly satisfied.

Schedule — Believe me, it's not easy to set a meal schedule that suits everyone: what is almost snack time for a Spanish, is late for a British... We have established balanced schedules so that the effort each student must make for adapting, wherever he comes from, is as minimum as possible.

Alcohol — We're a company dedicated to education, so legally we cannot provide alcohol, which doesn't mean you can't buy it at a reasonable price.

Farewell dinner — It depends on how many people and restaurants availability so we organize it a just a few days before. We usually have a great dinner for around 35€.

Laundry — Paint stains in our clothes are always welcome; but for everything else, 10€ a bag.

Excursions — There is nothing programmed and we improvise them whenever the weather and the mood are good. If you have not chosen the rental car option, you will probably have to pay a taxi to move around. It usually comes cheap because people use to organize and share cars.

Any other unsolved question? I'm here to clear any doubts. Shoot your question to

menorcapulsar@gmail.com

Extras

Rental car



You have the possibility of having a rental car ready for you upon your arrival at the airport. All cars are new, have insurance included and you won't need to make any excess deposit.

Here in Spain all cars are manual. If you want an automatic one you have to request it specifically.

Pricing:

- Rental car for 6 days: 200€. Each extra day: 35€
- Automatic car for 6 days: 300€. Each extra day: 50€
- One extra driver: 50€

Important:

- You must notify us at least fifteen days before and send us all drivers' driving license
- If the delivery time of your car is later than the pickup time you will need to take an extra day
- We manage your reservation, but any problem or claim should be addressed to the Rental Car company

Companions



If you have chosen a single room or a bungalow you can come along with a family member or friend (or up to three if you've chosen a bungalow).

The cost includes airport shuttle, accommodation and all meals (breakfast, lunch and dinner).

Pricing:

- One companion: 450€ (up to 3 people)

Important:

- You must send us your companion/s documentation (ID / passport).
- If your plan includes kids we'll prepare a tailored budget for you.
- If your companion will also attend the workshop you will have to reserve two "shared room" units and we'll lodge you in the same room. If it's more than two people who will attend the workshop, send us an email and we'll prepare a tailored budget for you.
- When you accept our Terms and Conditions, it includes any companion.

Things you must do

It's VERY important:

✓ **Bringing all needed documents:** ID card or passport, driving license and credit card. It's also very recommendable to bring some cash.

✓ **Notifying us about your arrival and departure time and flight number:** It's absolutely necessary so that we can arrange your pick up at the airport. We will need the arrival and departure days, time, the name of the airline and, of course, the flight code number.

✓ **Having all the needed materials for the workshop:** Here in Menorca there are hardly a couple of stores of fine arts materials, and they are not usually provided with everything necessary. So you can't improvise anything if you do not have the necessary material.

✓ **Tell us about any medical problem or serious allergy:** we need to know it in order to prepare an adapted menu. We'd appreciate if you tell us as soon as possible so we can properly organize everything.

Important: We DO NOT attend to personal preferences, and only those people who certify serious medical problems with food will have an adapted menu. If you want to eat something different, you can rent a bungalow where you can use your own kitchen and fridge.

Still something to do?

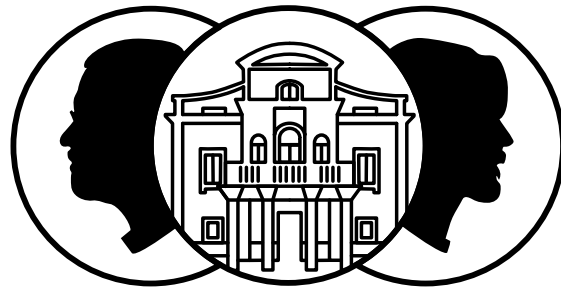
✓ **Tell us about your flights:**

menorcapulsar@gmail.com Our recommendation is not to buy flight tickets until we tell you that the workshop is confirmed.

✓ If you want us to have your materials prepared in here, you must notify us in advance. Do not leave this until the last minute!

✓ If you are paying by installments, **keep in mind that the deadline to have it all paid is 30 days before the reception of the workshop.**

Studio rules



I. Etiquette

- A.** If you arrive late, please enter quietly and do not disrupt the class
- B.** Don't comment on others' work unless it is solicited.
- C.** Please refrain from personal discussions while class is in session. Disruption of classes due to disagreement between two students is prohibited, and chattering is not allowed during workshops.
- D.** Smoking inside the studio is prohibited, there are areas reserved for smokers.
- E.** All mobile devices must be switched off or set in vibrating mode during sessions or when working in the atelier with other students. Music devices may also be disallowed during sessions

II. Models

- A.** Please refrain from talking to the models while they are posing.
- B.** Photography and video are not allowed without the express permission of the model.
- C.** Never touch the model or correct the model's pose.

III. Workspace

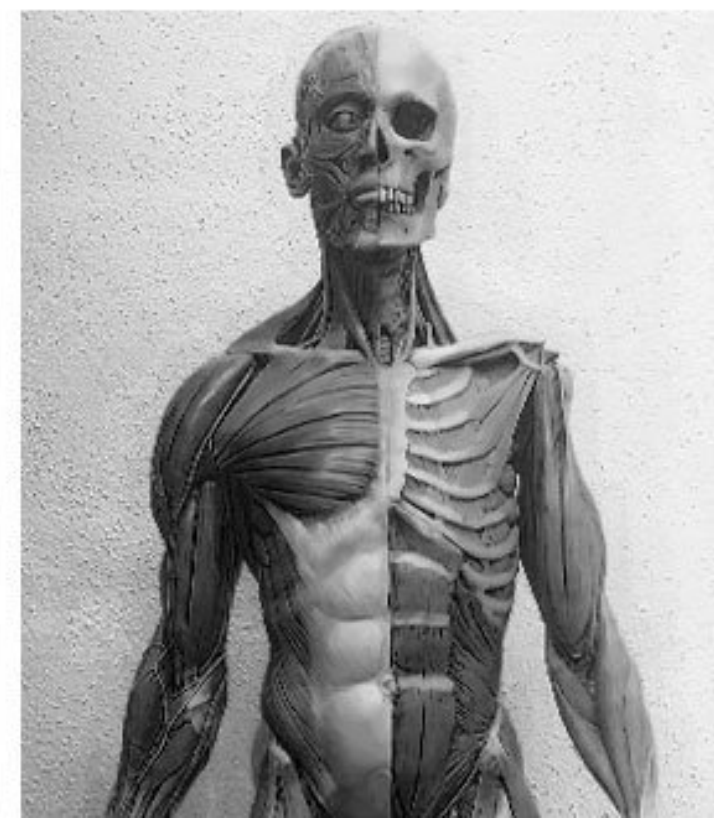
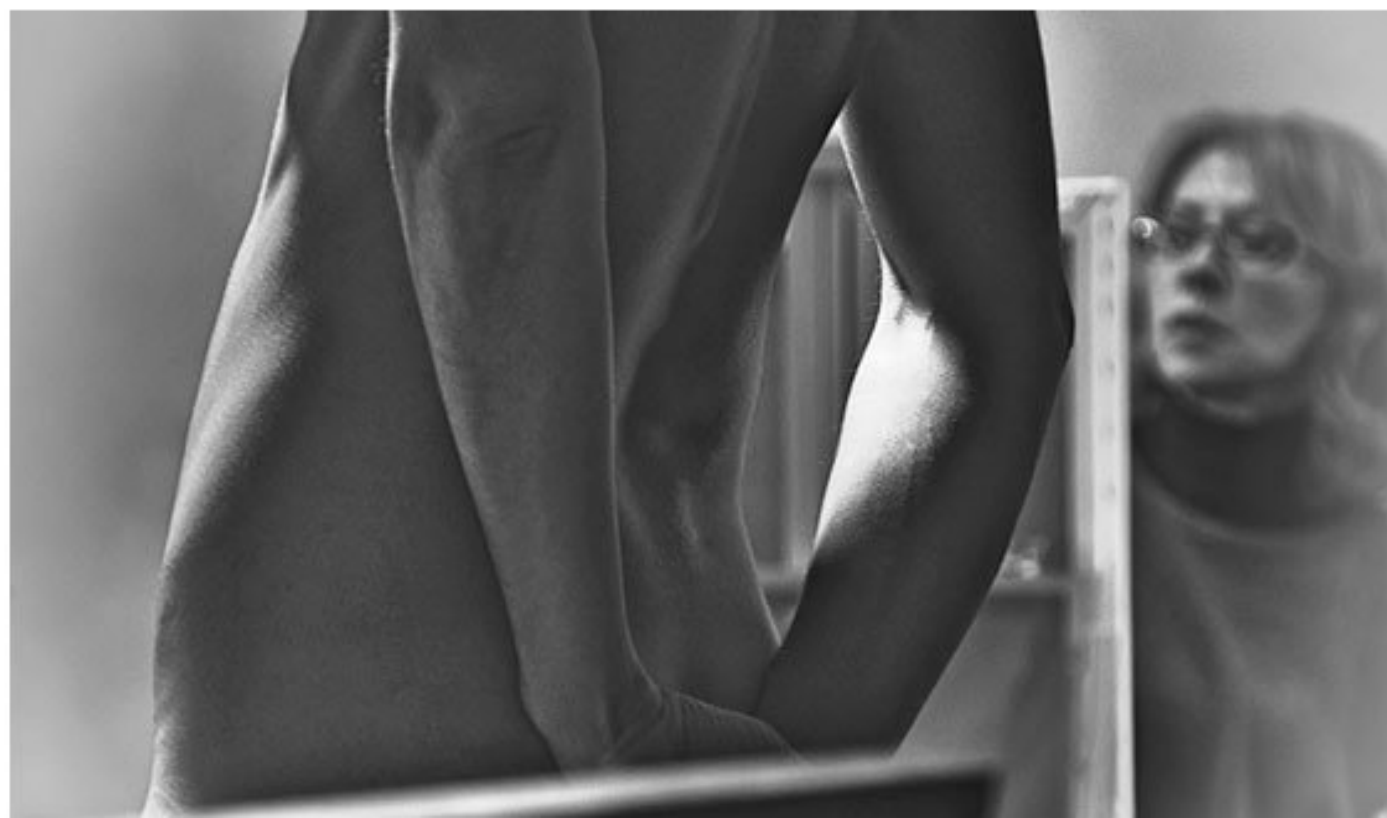
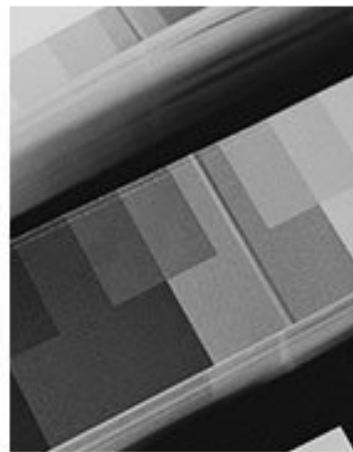
- A.** Economize your workspace to accommodate fellow students.
- B.** Solvents, easels and fixatives are included (we provide them). Shane does not allow the use of volatile and toxic solvents inside the study, so the "solvent" used will be linseed oil.
- C.** All artists are required to keep their work area clean. Please clean up your work area and properly dispose of your waste after class.
- D.** Keep coffee table clean, and keep things in their place.
- E.** Don't leave empty cardboard cups on the floor, always use your litter.
- F.** Don't put liquids into the litter, use bathroom sink.

IV. Image and Video capturing

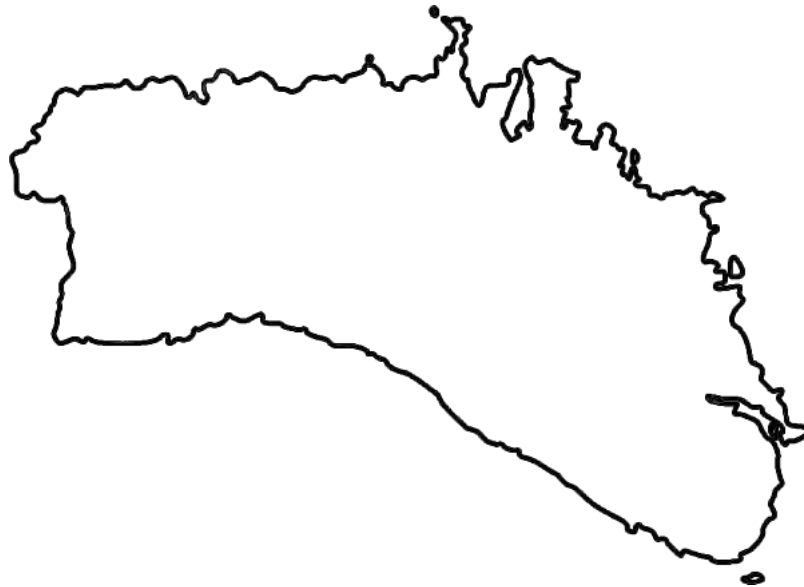
- A.** Ask the organizers before taking pictures and videos, some teachers and models do not allow it.
- B.** MP will record teacher's demos and students works for promotional purpose only (website, blog)

V. Studio schedule

The studio is available beyond workshops' schedule time.



Menorca



General information

Nearest Airport: Mahón (Menorca)

Usual international flight connections:

Barcelona / Madrid

Shopping hours: 10:00 to 13:30, and 17:00 to 20:00

Average temperatures:

October, max 22°C, min 15°C

Ocasional wind and rain

More information:

Fundació Destí

What to do in Menorca

Camí de Cavalls 360°

Cómete Menorca

Apunt

Tripadvisor

The New York Times

Forbes

The NY Times Style Magazine

Extra activities

Sailing

Water sports

Kayak

Diving

Trekking

Bike riding

Horse riding

Ornithology

Golf

Paintball

Paragliding



son triay



How to get to Son Triay?

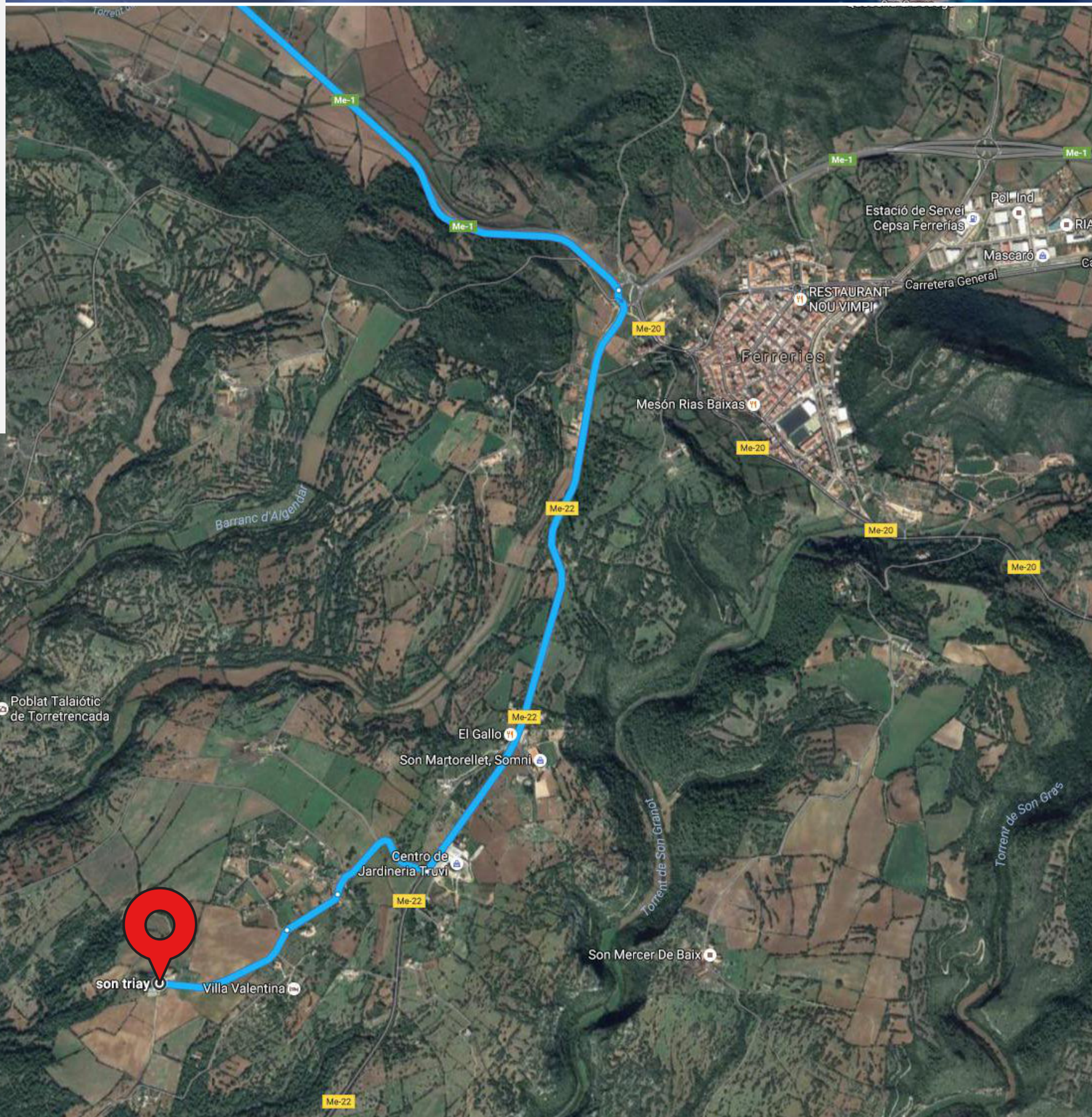
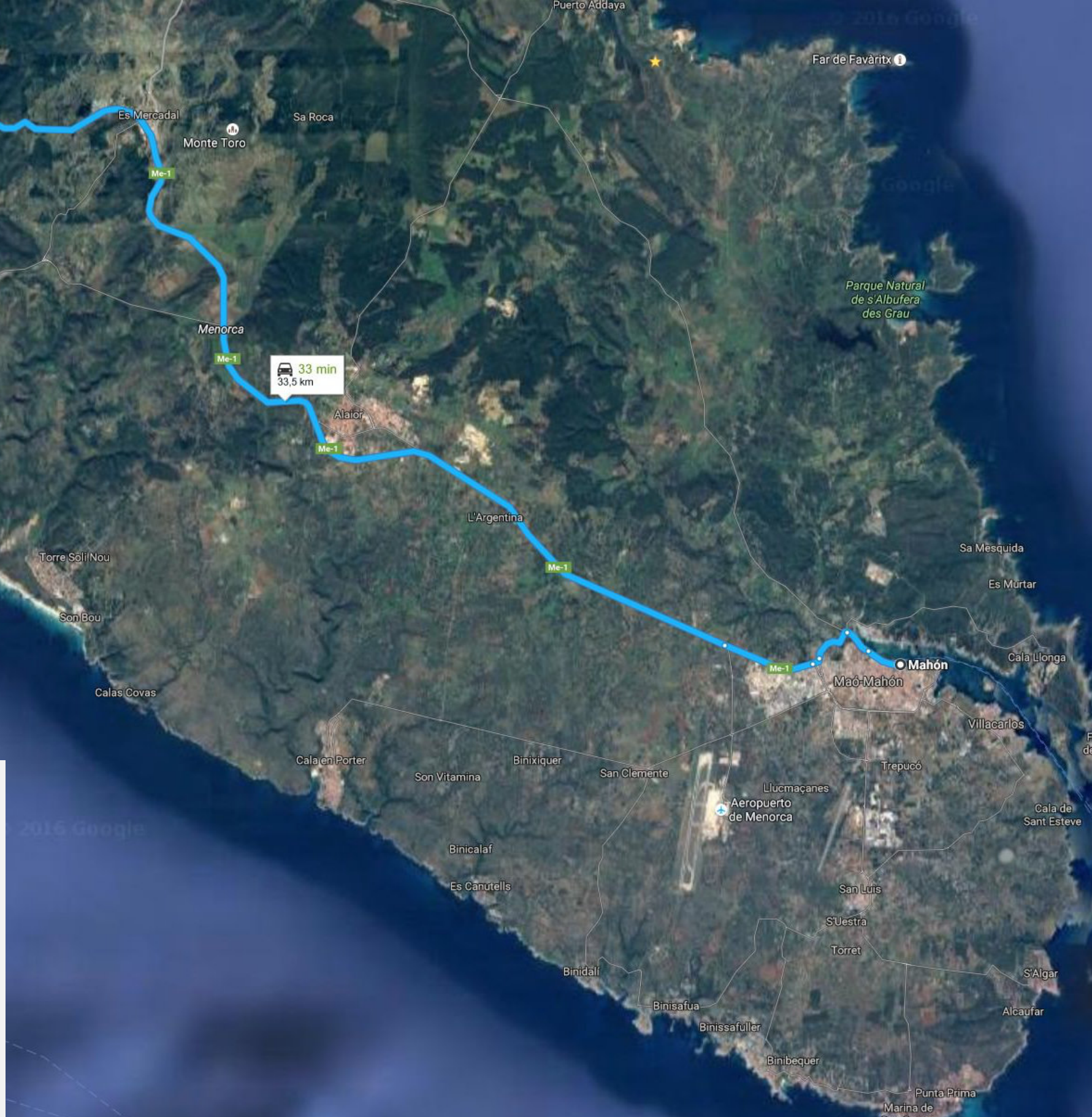
Road to Cala Galdana, km 2,5
In front of *Truvi* Garden Center

07750 Ferreries, Menorca

Google maps

26 min. from Ciutadella

33 min. from Mahón



Need help?

Send us an email! ;)



Yes, friends, everything you see is done and organized by us, just two guys, in our free time. We're very crazy, but we love it! **If you have any further doubt, let us know, and we'll give you a hand in everything you need:**

- If you have any doubt about whether this experience is for you or not
- If you have any doubt about the organization, food, schedules...
- If you have any questions about technical issues
- If you need a tailored budget
- If you have any suggestion that can help us do better

Jorge Fernández Alday

Accounting and legal management, logistics, and PR

Carles Gomila

Content creation, design, and marketing

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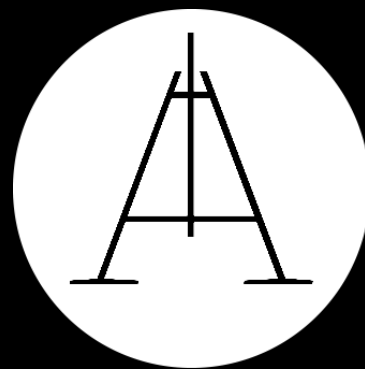
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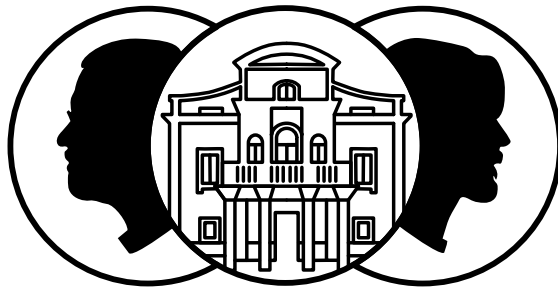
Our partners



Barcelona
Academy
of Art
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Terms & conditions



These Art Residencies are arranged by Jorge Fernández Alday and Carles Gomila Camps.

All information and advice given by Menorca Pulsar of these art residencies is given in good faith. You must warn us about any error perceived in this contract so we can get to a satisfactory solution.

I. Registrations

A. When buying our product you're accepting these terms and conditions, and your companions too.

B. It is your responsibility to be in possession of a valid passport or Identification Card as well as all visas, permits, certificates, or any other document needed for the whole of the journey, including medical certificates.

C. Admission will be under chronological criteria.

D. Non-students are welcome when booking a single room + companion. If you also book a rental car, you'll both share one car. Contact us if you want an extra car.

II. Personal Safety

A. You must be physically and mentally fit for the proposed activities before arrival. If you have any

doubts about this, please contact us and explain any medical conditions that may affect the running of the workshop. Some workshops may not be suitable for people with certain medical conditions.

B. The very nature of some of these workshops (particularly the Plein Air ones) means you may be visiting a variety of outdoor and indoor locations. Some of these may entail an element of risk (countryside, villages, harbors...) and, whilst every possible effort is made to ensure your safety, it is up to you to use your own judgment and sense in order to ensure your personal safety

III. Payments

A. If you choose direct bank transfer option, we'll keep your spot as far as the payment is completed within 5 days. Your admission will be confirmed as soon as the payment arrives.

B. You can ask for an installment plan, but we can't apply refund policy to this kind of payment. Contact us to set an installment plan.

C. If you choose an installment plan the whole payment must be done, at least, 30 days prior to workshop's starting date. If not, Menorca Pulsar reserves the right to cancel admission.

IV. Workshop changes or cancellations

A. Menorca Pulsar reserves the right to change any of the prices, limit class size, services or contents at any time. If this happens we will notify you immediately and will give you the opportunity of accepting or canceling.

B. Menorca Pulsar reserves the right to postpone or cancel a workshop if the required minimum number of participants is not reached. In this case we would notify you before 30 days prior to workshop starting date

C. If we cancel a workshop, we will fully refund all your payments. Refunds are limited to total payments made to Menorca Pulsar. If you choose an installment plan and we cancel a workshop, the refund will be limited to installments already paid.

D. Menorca Pulsar cannot be liable for any consequential loss of any kind however that loss is incurred, so **we strongly suggest not buying plane tickets until we confirm the workshop.**

E. In the unlikely event that the named teacher is unable to attend due to illness or other circumstances beyond his control, we would fully refund your fee. If a teacher must leave after a workshop has begun, you will be refunded a pro-rated amount

F. The very nature of the Plein Air Workshops offered requires flexibility by all parties and must allow for alternatives because of weather/local conditions etc. For this reason, the outline itinerary and outdoors workshop description must be taken as an indication of what may take place in the workshop, and not as a contractual obligation

V. Refunds and Transfers

A. Registration fees are neither refundable,

transferable nor exchangeable.

B. If you want to cancel, you have to properly notify us in advance. The date the notification is received by us determines the % of refund applicable:

- ▶ More than 90 days: 70% refund
- ▶ 90 to 30 days: 50% refund
- ▶ 30 to 15 days: 30% refund
- ▶ 15 days or less before workshop starts: no refund

C. If you chose an installment plan, there's no cancellation refund.

D. In the case of cancellation, your fee will be fully refunded.

E. If the cancellation is covered under the terms of your insurance policy you may be able to claim these charges to your insurance company.

VI. Accommodation

A. Accommodation will be under chronological criteria.

B. No pets are allowed.

C. Use of illegal substances is prohibited on the Property.

D. The facilities, services, and tuition provided on these workshops are for the exclusive use of our clients. Guests are not allowed without the express permission of Menorca Pulsar. If you want to bring a guest, contact us so we get to an arrangement.

VII. Reception

A. As soon as you land in Menorca you'll be welcomed by an assistant who will take you

to the residency. And as soon as you get there, Carles and Jorge will welcome you and will help you with your initial needs. This service is only possible if you notify in advance your arrival date and time, as well as your flight number.

B. If your arrival is not properly notified or if you arrive on a different flight without notifying, you'll be responsible for organizing transfer yourself and of its cost. If you don't arrive workshop's check-in day, but any other, the transfer will not be included. If you need a transfer service, contact us.

VIII. Liabilities

A. Neither Menorca Pulsar or their assigns is liable to any injuries or health problems sustained by the student during the stay

B. Neither Menorca Pulsar or their assigns is liable for any and all stolen property at lodging place Son Triay. It's a family environment and there's nothing to fear, but we suggest you keep your belongings safely.

C. You shall sign a document stating you are responsible for all your actions, safety, and risks you may take during the workshop.

D. Menorca Pulsar does not accept responsibility or liability for death, bodily injury or illness caused to the client or any other person included on the application form. Any claims shall be subject to Spanish law in respect of any question of liability or quantum

E. Your own insurance policy must cover any eventuality such as accident, illness, death and any repatriation cost.

F. Menorca Pulsar does not accept liability for any loss or additional expense caused by delay or interruption to travel services through weather conditions, civil disturbance, industrial action,

strikes, wars, floods, sickness or force majeure. Such losses or additional expenses are the responsibility of the passenger. Force majeure represents unusual and unforeseeable circumstances such as war or the threat of war, riots, terrorist activity, civil strife, industrial disputes, natural or nuclear disaster, fire, flood or adverse weather conditions

G. You must show evidence of your identification and insurance cover at the time of your arrival to the residency. We will require:

- ▶ Name of Insurance Company
- ▶ Insurance Policy Number
- ▶ Insurance Emergency or Hotline telephone number

Ok, don't panic, legally we have the obligation of including all this speech. As you've probably noticed, we've set **in bold writing** the most important things. If you have any further doubt or petition, you already know, we're here to help:

menorcapulsar@gmail.com

MENORCA PULSAR

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RARA AVIS WORKSHOPS